

TOWN OF WENHAM

BOARD OF HEALTH

Meeting of Wednesday, February 15, 2017

Town Hall, 138 Main Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, § 18-25, written notice posted by the Town Clerk delivered to all Board members, a meeting of the Board of Health (BOH) was held on February 15, 2017 at 8:00 AM in the downstairs conference room at Town Hall.

With a quorum present, Dr. Ting called the meeting to order at 8:06 AM.

Board Members Present: Chair Dr. Andrew Ting, Alyson Preston, RN; Gerald Donnellan

Also Present: Greg Bernard, Health Agent; Jackie Bresnahan, Permitting Coordinator and Recording Secretary

1. FY 2018 Budget Process – Update

- a. Budget submitted by the Board in September has not been amended by the BOS or the Finance and Advisory Committee. Budget as submitted will be going to April 1 Annual Town Meeting.

2. Review of the “Sanitary Regulations for Barns, Coops, and Other Structures for the Commercial and Residential Keeping of Animals in the Town of Wenham”

- a. A few grammar changes were suggested and the word “Abutters” was added to the end of section 7.1.

3. Scheduling date for public hearing for “Sanitary Regulations...”

- a. Board decided to tentatively schedule public hearing in April or May after Annual Town Elections.

4. Food service fee study

- a. Based off recommendation from Assistant Health Agent and Permitting Coordinator, the Board discussed doing a fee study of the food service fees including looking at the fee price in relation to the inspector’s time and at other fees in the area
- b. Motion to create a Food service fee study by Alyson Preston, seconded by Gerald Donnellan. Passed by unanimous vote.**

5. Northeast Mosquito Control Board Update

- a. It was noted that the same format of data collection for properties that wish to be excluded from spraying from last year will be used again this year, but the Control Board is going to be changing in that people can submit the property exclusion form any time of year to the Control Board directly and be added to the list in 14 days, rather than being only able to submit the form during the designated period to the Town Clerk. No action needed.
- b. All of this information will be added to BOH website as Control Board updates their web site and provides more information.

6. Update from Joint BOS/Planning Board meeting regarding marijuana related bylaws for Town Meeting

- a. Update in writing from Margaret Hoffman, Planning Coordinator that the Planning Board and BOS discussed the issue at their joint meeting on January 31, 2017 and decided not to take any action on this issue at this time.

- b. BOH discussed that it seemed smart for the Planning Board/BOS to wait until next year when the State had more time to deal with the issue

7. Emergency Management Planning Update

- a. Maribeth Ting recently had a successful response drill with the top tier on the Emergency Management chart. A full update of all the tiers will be completed in the next few weeks.

8. Approval of minutes from September 7, 2016 and November 30, 2016

- a. Edits: "Gerry" fixed to "Jerry" in 9/7/16 minutes and date was corrected in text to 11/30 in 11/30/16 minutes due to a typo
- b. **Motion to approve minutes with edits made by Alyson Preston, seconded by Andrew Ting**
- c. **Unanimous vote to approve minutes**

9. Reminders

- a. Annual Town Meeting on April 1
- b. Annual Town Election on April 6
- c. One three-year-term available on the Board of Health. Papers due to Town Clerk on 2/16/17.

10. Schedule next meetings and public hearings for "Sanitary Regulations for Barns..."

- a. Tentatively looking at dates in April and May for public hearing
- b. Tentative June meeting in time for reappointments of Health Agent, Assistant Health Agent, and Public Health Nurse.

Alyson Preston moved to adjourn. Seconded by Gerald Donnellan.

The Board unanimously adjourned at 8:58 am.

Respectfully submitted,
Jackie Bresnahan