

## **TOWN OF WENHAM**

### **BOARD OF HEALTH**

Meeting of Wednesday, October 25, 2017

Town Hall, 138 Main Street

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Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, § 18-25, written notice posted by the Town Clerk delivered to all Board members, a meeting of the Board of Health (BOH) was held on October 25, 2017 at 8:00 AM in the downstairs conference room at Town Hall.

With a quorum present, Dr. Ting called the meeting to order at 8:05 AM.

Board Members Present: Chair Dr. Andrew Ting, Regina Baker, RN; Gerald Donnellan

Also Present: Greg Bernard, Health Agent; Bobbie Cody, Assistant Health Agent; Jackie Bresnahan, Permitting Coordinator and Recording Secretary

#### **1. Public Comment**

- a. Public Comment: Norman Tarr, Owner/Operator of Wenham Country Club. Spoke to the Board of Health regarding issues with food service permitting and current status of kitchen. Dr. Ting, Asst. Health Agent Cody and Mr. Tarr led the discussion surrounding the current premises, the required food code, and ways to make following the code feasible for the business. Dr. Ting suggested that a follow up conversation occur offline with him, the Asst. Health Agent, and Mr. Tarr to find a solution.
- b. Public Comment: Rebecca Pelletier, Manager of Wenham Tendercrop Farm and Matt Kozazcki, Tendercrop Farm Owner. Ms. Pelletier spoke to the Board at the meeting due to a negative experience she had with the Assistant Health Agent. She provided feedback as to how she felt food inspections could be better handled, including better identification of inspectors when they arrive. Both Ms. Pelletier and Mr. Kozazcki said they had not had bad experiences with prior inspectors or inspectors in other communities. They detailed an inspection with the Assistant Health Agent that went poorly. The Assistant Health Agent responded that she thought it went poorly also. Mr. Kozazcki and the Assistant Health Agent discussed ways to mitigate the issues the created the requirement for the inspection that went poorly for all parties. The Board took note of the recommendations and Dr. Ting responded that they would begin to address them as soon as possible.

#### **2. FY 2019 Budget Request forms**

- a. The Permitting Coordinator provided a draft narrative to the Board on the changes they had made to the budget at their September 2017 meeting. The Board had no comment on the draft and asked the Permitting Coordinator to submit it alongside the budget request.

#### **3. Updates from Health Agent, Assistant Health Agent, Public Health Nurse, Animal Inspector**

- a. Health Agent: nothing new on larger projects, but expecting more septic systems to be added before the snow flies.
- b. Assistant Health Agent: All set. The camps and pools went well this year.

#### **4. Flu Clinics: Dates and locations reminder**

- a. November 1 – Hamilton COA
- b. November 8 – Buker Elementary School
- c. Prep still on going. No new updates.

#### **5. Tobacco Control Grant Program**

- a. Tobacco Control Grant – Reapplication for regional coalition for tobacco retail surveillance, enforcement of state and local policies, policy promotion, and program administration.
- b. This is currently who handles the inspection and enforcement for the one tobacco retail establishment in Wenham. Lynn is the lead community and asked if Wenham wanted to rejoin the grant group.
- c. Motion to rejoin grant by Dr. Ting, second by Regina Baker. Unanimous.

**6. Tobacco 21 – pushed to next meeting due to lack of time.**

**7. Approval of minutes from September 13, 2017**

- a. **Motion to approve with no changes by Dr. Ting, seconded By Regina Baker. Unanimous.**

**8. Schedule next meeting – meeting was tentatively scheduled for November 15, 2017**

The Board adjourned unanimously.

Respectfully submitted,  
Jackie Bresnahan