

TOWN OF WENHAM

Board of Selectmen
Meeting of May 5, 2015
Town Hall, 138 Main Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, §§ 18-25, written notice posted by the Town Clerk delivered to all Board members, a meeting of the Board of Selectmen (BOS) was held on TUESDAY, May 5, 2015 at 6:30 PM in the Selectmen Chambers.

Public Information:

Agenda

The meeting was recorded with permission by HWCAM

Public Hearing - 6:30 PM

Present: Catherine Harrison, Chair; John Clemenzi, Clerk

In response to the petitions submitted by National Grid on March 4, 2015, the Wenham Board of Selectmen scheduled a Pole Hearing. Notice of the hearing was published in the Salem News on April 21, 2015 and notification sent to the abutters that National Grid petitioned the Town to have poles installed at the following locations:

Pole 192 Cherry Street

Pole 197 Cherry Street

Pole 289 Main Street

Pole 588 Larch Row

Ms. Harrison opened the hearing at 6:45 PM and stated that because the representative from National Grid was not present, the hearing would be continued.

Ms. Harrison moved, and it was seconded to continue the hearing to June 16, 2015 at 6:30 PM in Town Hall and it was unanimous to do so.

The BOS recessed until 7 PM.

WELCOME AND OVERVIEW OF THE AGENDA

With a quorum present, Ms. Harrison called the Board of Selectmen (BOS) meeting to order 7 PM.

Selectmen present Catherine Harrison, Chair; Jack Wilhelm, Vice Chair; John Clemenzi, Clerk

Public Information

Recorded with permission by HWCAM

Agenda

Minutes- March 31, 2015; April 14, 2015; April 21, 2015

PUBLIC INPUT

Mr. Clemenzi referenced the Council on Aging's May newsletter, *The Wenhamite*, where it was reported that COA Director Jim Reynolds was taking the DPW crew to the Wenham Tea House for breakfast to thank them for all the sleepless nights and excellent work this winter of record breaking snow, compliments of the Friends of the COA. The Fire and Police Departments were also recognized for their response to many emergency calls as a result of the extreme weather.

ANNOUNCEMENTS

- Emergency Siren Testing at Gordon College - May 18th @ 11 AM and May 19th @ 10 AM
- Memorial Day Parade – Muster Time is at 12:30 at the Buker School parking lot; the parade will kick off at 1:00 PM and march to the Wenham Cemetery with services at the war memorials in the town center. The COA van available to and from the cemetery.

- LED Lights PILOT Program – The Town received a grant to convert the street lights in Town to LED lights. The DPW installed a few of these lights on Perkins Street and Porter Street (towards the Library) so residents can see how the new lights will look; the BOS requested feedback.
- There is a Welcome Reception on May 18th at 3 PM for the Peter Lombardi, the new Town Administrator. The public was invited to attend.
- Mandatory Water Conservation – As of May 1, 2015, the Town is on Level 1 water conservation; this includes private wells. The water ban is effective through Sept 30, 2015. Hand watering only is allowed, no sprinklers.
- Fund raiser plant sale Friday /Saturday May 8 & May 9 at the Buker School

NEW BUSINESS

Request Permission to use Wenham Roads

The *Annual Coast to the Cure* to benefit Neurofibromatosis Northeast requested to allow their route to pass through Wenham and include Grapevine Road and Larch Row on Saturday Sept 12, 2015.

Mr. Clemenzi moved to approve Coast to the Cure through Wenham September 12, 2015 and it was unanimous to do so.

Planet Aid – Request for donation bin location in Town

David Carmack was present to request the Selectmen consider allowing Planet Aid to place at least one of their donation bins, on town property in Wenham, to collect textiles for recycling. Planet Aid is a 5013C, non-profit business. Mr. Carmack observed that a Planet Aid bin in Hamilton was an extremely successful, but was recently removed.

Suggested areas in Wenham included behind town hall, the police station, or Pingree Park; a similar request is before the schools to place a bin on school property.

Mr. Carmack explained that for every pound of textiles collected, \$.05 would be donated to local charity of the Town's choice; i.e. veteran's animal shelter, food pantry, Council on Aging.

Planet Aid services the bins and responds to issues, but relies on people to do the right thing and leave donations appropriately. Bins that do not work out will be removed.

The Board took this request under consideration. No action was taken

Appointments – Town Officials, Boards & Committees

The following appointed positions were for a one-year term, from July 1, 2015 through June 30, 2016

- *Ms. Harrison moved to appoint **Stephen Kavanagh as Animal Control Officer** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved, and it was seconded, to appoint **Stephen Kavanagh as Animal Control Indigenous** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved, and it was seconded, to appoint **Anne Jackman as Animal Inspector** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved, and it was seconded, to appoint **Paul Weaver as Town Counsel** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved to appoint **Winslow Mulry as Moth Work Super** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved to appoint **Jeffrey Baxter as the Oil Burner Inspector** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved to appoint **Kevin Dash as the Plumbing & Gas Inspector** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved to appoint **Erik Mansfield as the Watershed District Designee** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved to appoint **Robert B. Brown as the Electrical Inspector** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved to appoint **Mark Unger as the Alternate Electrical Inspector** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*
- *Ms. Harrison moved to appoint **Robert J. Brown as the Alternate Electrical Inspector** for a one-year term from July 1, 2015 – June 30, 2016 and it was unanimous to do so.*

APPROVED 7.21.2015

- Ms. Harrison moved to appoint **Jeffrey Tobey as the Liquor Agent** for a one-year term from July 1, 2015 – June 30,2016 and it was unanimous to do so.
- Ms. Harrison moved to appoint **Debi Morong as the Parking Clerk** for a one-year term from July 1, 2015 – June 30,2016 and it was unanimous to do so.
- Ms. Harrison moved to the full time **Police Officers**, as listed / read for a one-year term from July 1, 2015 – June 30,2016 and it was unanimous to do so.
- Ms. Harrison moved to the full time **Police Reserve Officers**, as listed / read for a one-year term from July 1, 2015 – June 30,2016 and it was unanimous to do so.
- Ms. Harrison moved to the full time **Police Matrons**, as listed / read for a one-year term from July 1, 2015 – June 30,2016 and it was unanimous to do so.

The BOS requested an informational memo from Winslow Mulry regarding the responsibilities of the Moth Work Supervisor.

Other matters - As may not have been reasonably anticipated by the Chair
There were none.

REPORTS

Availability for May /June meetings - Ms. Harrison noted that May 19th is the third Tuesday and there would normally be a BOS meeting. It was not known at this time if a meeting on May 19th would be necessary.

The BOS will meet June 16, 2015 and June 23, 2015.

A date for the BOS annual retreat meeting will be scheduled after the Selectmen confirm their availability.

MINUTES – March 31, 2105; April 14, 2015; April 21, 2015

- Mr. Wilhelm moved, to approve the meeting minutes of **March 31, 2015** and it was unanimous to do so with Mr. Clemenzi abstaining citing he was not on the BOS at the time.
- Mr. Wilhelm moved, to approve the meeting minutes of **April 14, 2015** and it was unanimous to do so with Mr. Clemenzi abstaining citing he was not on the BOS at the time.
- The minutes for **April 21, 2105** were held for review; no action was taken

EXECUTIVE SESSION (ES)– 76 Topsfield Road; Cross Keys Retreat

VOTE: Ms. Harrison moved the BOS enter into Executive Session at 7:57 PM according to MGL chapter 30A Sec 21 for the purpose of Exemption (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; This is to discuss litigation related to Cross Keys Retreat, 76 Topsfield Road, and to include Town Counsel, Paul Weaver, and Special Counsel Mark Bobrowski, and not to return to open session but adjourn directly from ES. The motion was seconded and carried unanimously by roll call vote.

Respectfully submitted by

Catherine Tinsley
5.7.15