

EXECUTIVE SESSION (ES) CONFIDENTIAL

The ES was part of the **Wenham Board of Selectmen (BOS) June 23, 2015 posted meeting.**

Pursuant to Open Meeting Law, M.G.L. c. 30A, §§ 22 (f) the minutes of any ES, the notes, recordings or other materials used in the preparation of such minutes and all documents and exhibits used at the session, may be withheld from disclosure to the public in their entirety under sub clause (a) of clause Twenty-sixth of Section 7 of Chapter 4, as long as publication may defeat the lawful purposes of the ES, but no longer; provided, however, that the ES was held in compliance with Section 21. These minutes will not be released until approved for release by the Selectmen and notice of such approval has been entered into the regular minutes.

The purpose of the ES was to discuss contract negotiations with Angel Wills, Finance Director/ Accountant

Selectmen Present: Catherine Harrison; John Clemenzi

Also Present: Peter Lombardi, Town Administrator; Catherine Tinsley, Minutes Secretary

Angel Wills, Finance Director/ Accountant

The Selectmen reviewed in detail the Memorandum of Agreement (MOA) between the Town of Wenham and Angel Wills, Finance Director/ Accountant. This is a three-year contract for a full time (37.5 hours per week) position, effective July 1, 2015.

Mr. Lombardi noted the Town continues to work with the Collins Center on job descriptions; this document can be modified at any time.

After discussing the details of the MOA it was agreed to amend the wording in Essential Duties paragraph one that the Finance Director performs all duties under the general supervision of the Town Administrator.

Ms. Wills referenced the salary survey and noted the salary of \$73,440 is considered low and requested the Board consider raising the salary \$4,365 to the median minimum of \$77,850.

It was the consensus of the board to increase the annual salary as requested.

*VOTE: Ms. Harrison moved to return to open session for the purpose of voting on the contract/ MOA and it was unanimous to do so by roll call vote.*

Respectfully submitted by

Catherine Tinsley

7.12.15