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Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, §18-25, written notice posted by the Town Clerk delivered to all Commissioners, a meeting of the Conservation Commission was held on Monday February 22, 2021 at 7pm. *Due to the COVID19 Virus pandemic, and restrictions concerning in-person gatherings ordered by the Governor, this meeting took place virtually on Zoom. The Chair announced the meeting was being recorded and those present.*

The Conservation Commission's role is to preserve and protect the integrity of wetland systems in the Town. The Commission derives its authority from the Massachusetts Wetlands Protection Act and the Wenham Water Resources Protection Bylaw. The Commission is also responsible for the promotion and sound development of the natural resources and protection of the watershed resources of the community. The Commission may receive gifts, bequests or devises of interests in land, subject to the approval of the Board of Selectmen.

Commissioners are appointed by the Selectmen for a three-year term: **Leo Maestranzi (2021); Kenneth Whittaker (2021); Phillip Colarusso (2022); Malcolm Reid (2022); Jeff Ham (2022); Michael Novak (2023);** One open seat.

- Call to order - *With a quorum present, Mr. Colarusso called the meeting to order at 7 pm.*

Commissioners present: P. Colarusso, Chair; L. Maestranzi; J. Ham; M. Reid, K. Whittaker. Not present: M. Novak  
Also Present: Margaret Hoffman, Planning Coordinator/Interim Conservation Coordinator; Catherine Tinsley, Recording Secretary

#### **Administrative Business:**

- Certificate of Compliance Request: 87 Larch Row -DEP 326-136

Ms. Hoffman reviewed that there was an Order of Conditions for 87 Larch Row from 1996 but the Certificate of Compliance was not issued. Ms. Hoffman reported on her site visit that the garage was built to the standards required in the conditions and that the swimming pool on the plan was not built. She recommended the Commissioners grant the Certificate of Compliance.  
*Vote: The Commissioners voted unanimously by roll call to grant the Certificate of Compliance for 87 Larch Row. 5-0-0*

- Certificate of Compliance: 24 William Fairfield Drive– DEP 326-0286

Ms. Hoffman referenced the Conservation Commission minutes of January 28, 2008 that indicated the Commissioners granted the Certificate of Compliance for David Paige, 24 William Fairfield Drive. Ms. Hoffman reported that there is no Certificate of Compliance on record and she was unable to find the file in town hall. Ms. Hoffman recommended the Commission re-issue the Certificate of Compliance.

*Vote: The Commissioners voted unanimously by roll call to re-issue the Certificate of Compliance, issued January 28, 2008, for 24 William Fairfield Drive.*

- Update on Master Plan Information Session to be held Thursday February 25, 2021

Ms. Hoffman invited the Commissioners to the Planning Board's Information Session on a (new) Master Plan for Wenham. Funding for the Master Plan is proposed in the FY22 budget. The last time the Town had a Master Plan was in 1960. The 1960 plan is available for review on the Town's website.

- Approve Meeting Minutes - February 8, 2021

*Vote: The Commission voted unanimously by roll call to approve the minutes of February 8, 2021.*

- Other matters, as may not have been reasonably anticipated by the Chair (Discussion Only)

Anthony Tambone has requested a copy of the Extension Permit for Orders of Conditions for Wenham Pines, 56-60 Main Street originally dated March 37, 2017 and extended through March 27, 2023. Ms. Hoffman noted that original signatures are required. The Commissioners will make arrangements with Ms. Hoffman to sign a copy of the Extension Permit.

- Calendar: Meetings March 8 & 22

- *The Commissioners voted unanimously by roll call to adjourn at 7:25 pm.*

*Respectfully Submitted By*  
Catherine Tinsley  
2.23.2021