Town of Wenham

138 Main Street
Wenham, MA 01984
PHONE: 978.468.5520 Ext. 4 FAX: 978.468.8014
Building Permit Application To Construct, Repair, Renovate Or Demolish.

This Section For Official Use Only

Building Permit Number: _____ Date Applied: _____

Signature: _____ _____
       Inspector of Buildings   Date

SECTION 1: SITE INFORMATION

1.1 Property Address:

_____

1.1a Is this an accepted street? yes_____ no_____

1.2 Assessors Map & Parcel Numbers

_____   _____

Map Number   Parcel Number

1.3 Zoning Information:

_____   _____
Historic District : yes/no   Proposed Use

1.4 Property Dimensions:

_____   _____
Lot Area (sq ft)   Frontage (ft)

1.5 Building Setbacks (ft)

Front Yard		Side Yards		Rear Yard	
Required	Provided	Required	Provided	Required	Provided

1.6 Water Supply: (M.G.L c. 40, §54)	**1.7 Flood Zone Information:**	**1.8 Wetlands on site?**
Public ☐ Private Well ☐	Zone: ___ Outside Flood Zone? Check if yes ☐	Yes: ☐ No: ☐

SECTION 2: PROPERTY OWNERSHIP

2.1 Owner of Record:

_____   _____
Name (Print)   Address for Service:

_____   _____
Signature   Telephone

SECTION 3: DESCRIPTION OF PROPOSED WORK (check all that apply)

New Construction ☐	Existing Building ☐	Owner-Occupied ☐	Repairs(s) ☐	Alteration(s) ☐	Addition ☐
Demolition ☐	Accessory Bldg. ☐	Number of Units_____	Other ☐ Specify:_____		

Brief Description of Proposed Work: _____

_____

_____

_____

_____

If box below is checked below then sign-off is required by that department.

Assessor: Verify Owner Name, Verify Map & Lot

Comments:_____

B.O.H. : Location of Septic, Well, setbacks

Comments: _____

_____

Fire Department: Smoke Detectors, Sprinklers

Comments: _____

_____

Conservation Commission

Comments: _____

_____

DPW: Curb Cut

Comments: _____

Historic District:

Comments: _____

SECTION 4: ESTIMATED CONSTRUCTION COSTS		
Item	Estimated Costs: (Labor and Materials)	**Official Use Only**
1. Building	$	Minimum Building Permit Fee: $ 40.00
2. Electrical	$	$10 plus $5.00 per thousand of "Total Project Cost" Permit Fee …………………………………………. $ _____
3. Plumbing	$	Total Building Cost _____ X $5.00 $ _____
		Total Project Fees …………. …………….. $ _____
		Check No. _____Check Amount: _____Cash Amount:_____
6. **Total Project Cost**:	$	☐ Paid in Full ☐ Outstanding Balance Due:_____

SECTION 5: CONSTRUCTION SERVICES

5.1 Licensed Construction Supervisor (CSL)

_____
Name of CSL- Holder

_____
Address

_____
Signature

_____
Telephone

_____ _____
License Number   Expiration Date

List CSL Type (see below) _____

Type	Description
U	Unrestricted (up to 35,000 Cu. Ft.)
R	Restricted 1&2 Family Dwelling
M	Masonry Only
RC	Residential Roofing Covering
WS	Residential Window and Siding
SF	Residential Solid Fuel Burning Appliance Installation
D	Residential Demolition

5.2 Registered Home Improvement Contractor (HIC)

_____
HIC Company Name or HIC Registrant Name

_____
Address

_____ _____
Signature   Telephone

_____
Registration Number

_____
Expiration Date

SECTION 6: WORKERS' COMPENSATION INSURANCE AFFIDAVIT (M.G.L. c. 152. § 25C

Workers Compensation Insurance affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the Issuance of the building permit.

Signed Affidavit Attached?   Yes ………. ☐   No ……….. ☐

SECTION 7a: OWNER AUTHORIZATION TO BE COMPLETED WHEN OWNER'S AGENT OR CONTRACTOR APPLIES FOR BUILDING PERMIT

I, _____, as Owner of the subject property hereby

Authorize _____ to act on my behalf, in all matters relative to work authorized by this building permit application.

_____ _____
Signature of Owner   Date

SECTION 7b: OWNER OR AUTHORIZED AGENT DECLARATION

I, _____, as Owner or Authorized Agent hereby declare that the statements and information on the foregoing application are true and accurate, to the best of my knowledge and behalf.

_____
Print Name

_____ _____
Signature of Owner or Authorized Agent   Date
(Signed under the pains and penalties of perjury)

NOTES:

1. An Owner who obtains a building permit to do his/her own work, or an owner who hires an unregistered contractor (not registered in the Home Improvement Contractor (HIC) Program), will **_not_** have access to the arbitration program or guaranty fund under M.G.L. c. 142A. Other important information on the HIC Program and Construction Supervisor Licensing (CSL) can be found in 780 CMR Regulations 110.R6 and 110.R5, respectively.