

TOWN OF WENHAM
Board of Selectmen
Finance & Advisory Committee
Meeting of April 6, 2019
Bessie Buker School, School Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, §§ 18-25, written notice posted by the Town Clerk delivered to all Board members, a meeting of the Board of Selectmen (BOS) was held on Saturday April 6, 2019 at 11:30 am Conference Room

The Town of Wenham has a three-member Board of Selectmen elected for three-year terms with one seat up for election each year. Jack Wilhelm (2019) Catherine Harrison (2020); John Clemenzi (2021)

The Board of Selectmen serve as the chief executive body of the Town. The board's duties include in part appointing the Town Administrator and other board/committee members, developing goals and policies, preparing the town report, the annual budget, and presenting the warrant for Town Meeting.

The Board typically meets the first and third Tuesday of each month at 6:30 pm in Town Hall. The BOS meetings are posted on the Town calendar. All meetings are open to the public and may be viewed on local cable channels HWCAM.org or You Tube HWCAM

Call to Order - With a quorums present, the meeting was called to order at 11:47 am

Selectmen present: Catherine Harrison, Chair; John Clemenzi, Vice Chair; Jack Wilhelm, Clerk

Finance Committee present: Alex Begin, Chair; Carrie Jelsma; David Molitano Jim Purdy; Michael Therrien

Also present: Peter Lombardi, Town Administrator; Patty Moore, Finance Director; Catherine Tinsley, Recording Secretary
Trudy Reid, Town Moderator

Attorney Lauren Goldberg, Town Counsel, KP Law

Ms. Harrison provided a draft advertisement from MRI for the Town Administrator to be posted next week and asked for input on a salary range. The wage summary for a Town Administrator position in 2020 is \$117,000 – \$146,000.

Mr. Lombardi confirmed that the FY19 refresh on the Town Administrator salary with eight comparable communities showed this range was considered current to market. It was agreed to post the Town Administrator salary at \$120,000 - \$140,000.

On a side note, Ms. Harrison said MRI indicated they were willing to discuss the amount of the contract for the Town Administrator search. Mr. Begin mentioned that the FinCom approved a Reserve Fund Transfer for the contract with MRI towards the total amount; this left the Reserve Fund balance at zero.

- Unanticipated items related to Town Meeting warrant articles and motions

Mr. Lombardi updated the BOS that after a lengthy discussion the Finance Committee voted 5-0-0 to recommend favorable action to town meeting on Article 12 motion 8, Harborlight Maple Woods affordable housing application for \$750,000

A signed Settlement Agreement was received on April 5 and reviewed by Special Counsel and Town Counsel

There were no changes to the Settlement Agreement from the Term Sheet.

Mr. Lombardi reviewed the process and potential actions at Town Meeting.

With the Settlement Agreement having been presented, the BOS agreed they would not make a motion to pass over Harborlight.

Note: Ms. Harrison moved the BOS acknowledged the requirement for Harborlight to present the signed Settlement Agreement was fulfilled and the BOS would not make a motion to pass over this motion at town meeting. The motion carried unanimously.

Regarding the potential action on Town Meeting floor to remove loose leaf pick up from the budget, the Finance Committee and BOS agreed it was in the best interest of the residents to not address this budget item at this time but to hold a public hearing on the matter before June 30, 2019 / FY20.

Adjournment - *The Selectmen and Finance Committee unanimously adjourned to Town Meeting at 12:11 pm.*

Respectfully Submitted By
Catherine Tinsley

BOS Approved 08.06.19
FC Approved 7.8.19

4.10.19