

**Executive Session** -Acting Fire Chief Contract

The Executive Session (es) was part of the Wenham Board of Selectmen (BOS) **July 16, 2018** posted meeting. Materials used in the preparation of such minutes and all documents and exhibits used at the session, may be withheld from disclosure to the public in their entirety under sub clause (a) of clause Twenty-sixth of Section 7 of Chapter 4, as long as publication may defeat the lawful purposes of the es, but no longer; provided, however, that the es was held in compliance with Section 21. These minutes will not be released until approved for release by the Selectmen and notice of such approval has been entered into the regular minutes.

*In open session Ms. Harrison moved to enter into executive session under M.G.L. Ch. 30A § 21(2) – Roll call vote*

Selectmen present: Catherine Harrison; John Clemenzi; Jack Wilhelm

Also present: Peter Lombardi, Town Administrator; Catherine Tinsley, Recording Secretary

Mr. Lombardi reviewed the red line version of the final iteration of the contract with the S. Kavanagh in the position of Fire Chief for a term of one year from July 16, 2018 through June 30, 2019 at a combined salary of \$111,912.62 .

This salary included other duties determined to be within the scope of the current Fire Chief duties based upon the important and particular needs of the town:

- o Clock winder annual stipend- \$1,241
- o Animal Control Officer annual stipend - \$15, 671.62

The Board reviewed and briefly discussed the substantive changes in the contract.

This included that Mr. Kavanagh was permitted to work as an employee of Kavanagh & Clarke Painting on weekends and holidays only, provided that it did not interfere or distract from his primary responsibility as Fire Chief.

It was noted the Firefighter Classes have not been posted yet, therefore, the class schedule was not known at the time of the contract and clarifying language to address this was added.

An Addendum was added to the contract regarding the professional development plan. The Addendum would be signed separately.

Mr. Lombardi reported the phycological and back ground checks for Mr. Kavanagh were completed without issue.

The Selectmen had no comments, or amendments to the Fire Chief's contract as presented.

Mr. Kavanagh joined the meeting at 6:13 pm.

Mr. Kavanagh confirmed he reviewed the one year Contract and the Professional Development Addendum. Mr. Kavanagh had had no questions or amendments.

Ms. Harrison conveyed the BOS were comfortable with the Fire Chief Contract as written and would vote the contract in open session.

*The BOS unanimously voted by roll call to return to open session at 6:19 pm*

Respectfully Submitted By  
Catherine Tinsley  
7.16.18

