

Executive Session #2 - Fire Chief Contract

The Executive Session (es) was part of the Wenham Board of Selectmen (BOS) **June 4, 2019** posted meeting. Materials used in the preparation of such minutes and all documents and exhibits used at the session, may be withheld from disclosure to the public in their entirety under sub clause (a) of clause Twenty-sixth of Section 7 of Chapter 4, as long as publication may defeat the lawful purposes of the es, but no longer; provided, however, that the es was held in compliance with Section 21.

These minutes will not be released until approved for release by the Selectmen and notice of such approval has been entered into the regular minutes.

In open session, at 5:45 pm, Mr. Wilhelm moved to enter into Executive Session under M.G.L. Ch. 30A, § 21 (3) –To discuss strategy with respect to collective bargaining or litigation if the chair declares that an open meeting may have a detrimental effect on the bargaining or litigation position of the Town and to return to open session. The motion carried unanimously by roll call vote.

Selectmen present: Jack Wilhelm, Chair; John Clemenzi; Catherine Harrison

Also present: John Petrin, Interim Town Administrator; Catherine Tinsley, Recording Secretary

- Draft Offer to extend contract, from J. Petrin June 3, 2019
- Agreement between the Town of Wenham and Stephen Kavanagh, Fire Chief, July 1, 2018 – June 30, 2019
- Memo regarding Chief Kavanagh Progress Report from Peter Lombardi, (former) Town Administrator, March 25, 2019
- Student Schedule Class #074 Essex County

Mr. Wilhelm reviewed that Chief Kavanagh did not meet two requirements outline in his contract including the Chief Fire Officer workshop and the second Assessment Center with MRI.

The Selectmen voted at their last meeting to extend the probationary period to allow for Chief Kavanagh to obtain the Chief Fire Officer Certificate (class in June) and complete the second Assessment Center.

At the direction of the Chair, a letter was drafted by Mr. Petrin to the Fire Chief to extend the probationary period 6 months specifically to obtain the missing certificate, complete the second Assessment Center and attend meetings.

Mr. Clemenzi concurred with issues of concern and supported the extension.

Ms. Harrison thought the letter was well written and balanced. She offered the suggestion to require a date for the second Assessment Center and that the BOS have the results by November 1, prior to the end of the Chief's contract.

Mr. Petrin will be sure MRI can meet a November 1 deadline.

Mr. Petrin will meet with Chief Kavanagh later this week regarding the amended contract:

- o The four (prioritize) goals to tie in with the original contract
- o Professional Development goals identified separate as in the contract
- o Clarify Proposed reorganization of the command staff and add proposed structure

The Selectmen will vote this contract extension in open session.

The BOS voted unanimously by roll call to adjourn executive session and return to open session at 6:07 pm.

Respectfully Submitted By

Catherine Tinsley

6.13.19