

## Executive Session –Town Administrator Contract Negotiations

The Executive Session (es) was part of the Wenham Board of Selectmen (BOS) **June 27, 2019** posted meeting. Materials used in the preparation of such minutes and all documents and exhibits used at the session, may be withheld from disclosure to the public in their entirety under sub clause (a) of clause Twenty-sixth of Section 7 of Chapter 4, as long as publication may defeat the lawful purposes of the es, but no longer; provided, however, that the es was held in compliance with Section 21. These minutes will not be released until approved for release by the Selectmen and notice of such approval has been entered into the regular minutes.  
*In open session the BOS unanimously voted by roll call to enter into executive session under M.G.L. Ch. 30A § 21(3).*

Selectmen present: Jack Wilhelm; John Clemenzi; Catherine Harrison  
Also present: Catherine Tinsley, Recording Secretary

➤ Draft Contract for Town Administrator Finalist Anthony Ansaldi, August 1, 2019 through January 1, 2022

The Selectmen offered Town Administrator finalist Anthony Ansaldi the Town Administrator position and provided him with the draft contract to review. Mr. Ansaldi countered on the draft contract and proposed the following changes:

1. Mr. Ansaldi requested that his middle initial “M” be included in his name with the suffix “Jr.” added throughout the contract.

*The BOS accepted this request to amend his name as it appeared in the contract as requested.*

2. The contract included Mr. Ansaldi give 90-day notice to the Town to terminate employment; Mr. Ansaldi proposed a 60-day notice.

*The BOS accepted the 60-day termination notice.*

3. Mr. Ansaldi proposed to extend his contract from 6 months to one year if the Town does not renew his contract by December 31, 2021, therefore the contract would remain in place through December 31, 2022.

*The BOS rejected this amendment and the draft contract remained at a term of 6 months if the contract was not renewed by December 31, 2021.*

4. Regarding Compensation, Mr. Ansaldi proposed a starting annual salary of \$135,000.

It was noted that the position was posted with a salary between \$120,000-\$140,000.

The Selectmen discussed in detail the salary range they would be comfortable offering that aligned with the budget and in relation to Mr. Ansaldi’s experience. The key factors considered were that this is his first Town Administrator position and the Town’s critical financial position.

*The BOS counter offered an annual starting salary of \$125,000.*

5. Mr. Ansaldi proposed his contract include short term, long term, and life insurances. Mr. Wilhelm observed that the Town does not provide these types of coverage to any employees and there is no ‘group’ pricing. He went on to point out that they did not have specific information for Mr. Ansaldi to get a quote and the cost impact was unknown.

*The Selectmen agreed that Town would reimburse Mr. Ansaldi for Long-term Disability Insurance at an annual cost not to exceed \$1000.*

6. The contract included that the Town would provide Mr. Ansaldi with a cell phone with plan. Mr. Ansaldi requested the Town also include a laptop with data plan and an iPad.

The Selectmen discussed what is typically provided with this position and agreed the Town would provide a laptop.

*The Selectmen rejected the request for an iPad and data plan.*

Mr. Wilhelm will forward the amended draft contract to Mr. Ansaldi/MRI and anticipated a response before July 4th holiday. If needed, an executive session would be scheduled to review the contract.

**Adjournment** - *The Selectmen voted unanimously by roll call to adjourn at 6:11 pm.*

Respectfully Submitted by  
Catherine Tinsley  
6.28.19