

Executive Session #2 – Town Administrator Contract Conditions

The Executive Session (es) was part of the Wenham Board of Selectmen (BOS) **June 18, 2019** posted meeting. Materials used in the preparation of such minutes and all documents and exhibits used at the session, may be withheld from disclosure to the public in their entirety under sub clause (a) of clause Twenty-sixth of Section 7 of Chapter 4, as long as publication may defeat the lawful purposes of the es, but no longer; provided, however, that the es was held in compliance with Section 21.

These minutes will not be released until approved for release by the Selectmen and notice of such approval has been entered into the regular minutes.

In open session, at 5:45 pm, Mr. Wilhelm moved to enter into Executive Session under M.G.L. Ch. 30A, § 21 (3) –To discuss strategy with respect to collective bargaining or litigation if the chair declares that an open meeting may have a detrimental effect on the bargaining or litigation position of the Town and to return to open session. The motion carried unanimously by roll call vote.

Selectmen present: Jack Wilhelm, Chair; John Clemenzi; Catherine Harrison

Also present: John Petrin, Interim Town Administrator; Catherine Tinsley, Recording Secretary

Consider one of the three draft formats to use for a candidate:

- Town Administrator Employment Agreement between the Town of Wenham and Peter Lombardi, FY19-21
- Draft Town Administrator Employment Agreement – Sample 1, provided by Municipal Resources, Inc.
- Draft Town Administrator Employment Agreement – Sample 2, provided by Municipal Resources, Inc.

The BOS reviewed the “Town Administrator Employment Agreement between the Town of Wenham and P. Lombardi, FY19-21” and removed specific information relative to the previous Town Administrator.

The BOS discussed a three-year vs five-year contract and the BOS left the language in the contract for a three-year contract.

Ms. Harrison suggested that consistent with all Department Head contracts, a six-month probationary period be included with a follow-up evaluation in June. Instead, Mr. Petrin recommended the language to put a six-month evaluation in place. The term of notice of termination was changed from 6 months to 90 days.

There was a brief overview of the executive session for Thursday Town Administrator Candidate interviews.

Adjournment: *The Selectmen voted unanimously by roll call vote to return to open session at 6:28 pm*

Respectfully Submitted By

Catherine Tinsley

6.20.19