

Executive Session • Permitting Coordinator and Special Projects Manager

The Executive Session (es) was part of the Wenham Board of Selectmen (BOS) **February 25, 2020** posted meeting. Materials used in the preparation of such minutes and all documents and exhibits used at the session, may be withheld from disclosure to the public in their entirety under sub clause (a) of clause Twenty-sixth of Section 7 of Chapter 4, as long as publication may defeat the lawful purposes of the es, but no longer; provided, however, that the es was held in compliance with Section 21.

These minutes will not be released until approved for release by the Selectmen and notice of such approval has been entered into the regular minutes.

In open session, at 4:37pm the Selectmen voted unanimously by roll call vote to enter into executive session under M.G.L. Ch. 30A, § 21 (2) – To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and to include Jackie Bresnahan and return to open session.

Selectmen present: Jack Wilhelm, Chair; John Clemenzi; Catherine Harrison
Also present: Anthony Ansaldi, Town Administrator; Catherine Tinsley, Recording Secretary

Mr. Ansaldi identified and reviewed the job description changes as requested by the BOS for the Permitting Coordinator /Special Project Manager to Director of Administration for Jackie Bresnahan.

The Selectmen asked to revise the contract, page 3 under “Definitions” regarding the COA and remove supervisor of COA. The *Organizational Charter* will also be amended.

The BOS voted unanimously to approve the revised job description and change of title Permitting Coordinator /Special Project Manager to Director of Administration, at a grade 6 with a (FY20) salary of \$73,979.89 for Jackie Bresnahan and to vote this in opened session at a date to be determined.

The Selectmen unanimously voted by roll call vote to return to open session at 6:22 pm.

Respectfully Submitted By
Catherine Tinsley
2.28.2020