

TOWN OF WENHAM
Board of Selectmen
Meeting of February 11, 2020
Town Hall, 138 Main Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, §§ 18-25, written notice posted by the Town Clerk delivered to all Board members, a meeting of the Board of Selectmen (BOS) was held on Tuesday February 11, 2020 at 4:30 pm in the Selectmen Chambers, first floor.

The Town of Wenham has a three-member Board of Selectmen elected for three-year terms with one seat up for election each year. Catherine Harrison (2020); John Clemenzi (2021); Jack Wilhelm (2022)

The Board of Selectmen serve as the chief executive body of the Town. The board's duties include in part appointing the Town Administrator and other board/committee members, developing goals and policies, preparing the town report, the annual budget, and presenting the warrant for Town Meeting.

The Board typically meets the first and third Tuesday of each month at 6:30 pm in Town Hall. The BOS meetings are posted on the Town calendar. All meetings are open to the public and may be viewed on local cable channels HWCAM.org or You Tube HWCAM.

Please be advised that this open meeting is being broadcast live and recorded by HWCAM for playback on Comcast channel 8 and Verizon channel 36. It will also be available for on-line, video on-demand viewing at hwcam.org. The listings of matters are those reasonably anticipated by the Chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed. Items may be taken out of order and at times that differ from those listed below. Other items not listed may also be brought up for discussion to the extent permitted by law. All audience members wishing to address the Board of Selectmen must go to the podium microphone and give their name and address.

Call to Order - With a quorum present, Mr. Wilhelm called the meeting to order at 4:37 pm.

Selectmen present: Jack Wilhelm, Chair; Catherine Harrison, Clerk

Not present: John Clemenzi

Also present: Anthony Ansaldi, Town Administrator; Catherine Tinsley, Recording Secretary

Jackie Bresnahan, Permitting Coordinator & Special Project Manager

Executive Session • Permitting Coordinator and Special Projects Manager

The Selectmen voted unanimously by roll call vote to enter into executive session under M.G.L. Ch. 30A, § 21 (2) – To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and to include Jackie Bresnahan and return to open session.

The selectmen returned to open session at 5:23 pm.

Public Input

Dianne Bucco, Town Clerk was present to announce the winner of the 2020 cutest dog contest. All entries had to be registered in the month of January. There were 640 dogs registered in January with 47 entered into the contest and 131 votes cast. The top 12 dogs will be featured in the calendar.

Ms. Bucco noted for the first time there was a tie for “top dog” between Rando Marks and Mogul Nevins. The first-place winners received a gift basket compliments of Wags Daycare.

Announcements – Additional information is available on the town’s web site.

1. The Town is accepting Letters of Interest for a Wenham Day Committee to resurrect Wenham Day in August
2. Wenham Board of Health Public Health Initiatives
 - Blood Pressure Clinics at Town Hall February 12 & March 11, 3:30 – 5:30pm
 - March is Health Counts Month
 - Health Resource Fair April 15, 3:30 – 6:30pm

Consent Calendar

Vote: The BOS voted unanimously to approve the consent calendar.

A. One Day Liquor License – Kristin Noon, Wenham Museum, 132 Main Street, Frozen Fest, Wednesday, February 19, 2020, 10:00am – 4:00pm

B. Meeting Minutes: Open Session – October 8, 2019 Joint BOS/FinCom

New Business

- Appointment:
 - Council on Aging Board– Martha A. Carr
 - Letter of Interest dated January 22, 2020
 - Letter of Recommendation from B. Colt, President COA Dated January 27, 2020
 - Wenham COA By-Laws

Ms. Carr was present and spoke on her interest to serve on the Board of the Wenham Council on Aging.

Vote: The BOS voted unanimously to appoint Martha A. Carr to the Council on Aging Board for a term expiring June 30, 2022.

- Audit Committee Report – Year Ended June 30, 2019

- Town of Wenham Report on Examination of Basic Financial Statements June 30, 2019

Mr. Wilhelm reviewed that municipalities have an annual thorough audit. Wenham uses Powers & Sullivan.

The audit committee consists of three members; two were available this year to meet with Jim Powers.

Mr. Wilhelm stated that this was a clean audit with no exceptions, no material weaknesses and no audit adjustments.

In summary the audit went smoothly and validated the books are kept well and accurately and the town is doing well.

The audit committee voted to accept the audit. The finance department was recognized for their accurate work.

The audit report will be posted on the Town's Web site.

- Cell Tower RFP (Request for Proposal)– Iron Rail

- Draft Lease Agreement
- Minutes IRC January 22, 2020
- Email from Town Counsel, KP Law dated February 5, 2020 re Cell Equipment Lease

Louis Randazzo; Chair of the Iron Rail Commission and commissioner Natalie Kavanagh were present.

Mr. Randazzo confirmed the commission voted unanimously to send the cell tower RFP to the Selectboard for consideration.

Ms. Bresnahan reviewed that after site walks last year, and with the recommendation of the Iron Rail Commission, the town is ready to put out an RFP for a cell tower to be located on the Iron Rail property. Putting out an RFP for the cell tower will allow the town to consider the qualitative aspects of the proposals to assure wireless service will be advantageous to the town and residents. The RFP and contract, were reviewed by Town Counsel and can be used as a future lease agreement.

The process will take about 3 weeks before it is public.

Vote: The Board of Selectmen voted unanimously to authorize issuance of a Request for Proposals for the lease of a portion of land and rights to install and operate cellular/wireless telephone equipment on Town owned property located at 91 Grapevine Road, Wenham, MA for a minimum term of Five (5) years, commencing on the effective date of the Lease Agreement, with three successive options for renewal of five (5) years each, for a maximum Twenty (20) year lease.

The following agenda item will be post-phoned to a future meeting.

Review & potential vote to place several draft articles on the warrant

- Water Use Restriction (Irrigation)
- Renumbering and Re-captioning of the Zoning Bylaws
- Adopt Changes to the Zoning Bylaw

Other matters, as may not have been reasonably anticipated by the Chair (Discussion Only)

Adjournment - *The selectmen unanimously adjourned at 5:38 pm*

Respectfully Submitted By
Catherine Tinsley
2.13.2020