

**TOWN OF WENHAM
BOARD OF HEALTH**

Meeting of Wednesday, September 18, 2019
Wenham Town Hall, 138 Main Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, § 18-25, written notice posted by the Town Clerk and delivered to all Board members, a meeting of the Wenham Board of Health (BOH) was held on **September 18, 2019 at 8:00 AM** in the Wenham Town Hall, 138 Main Street.

With a quorum present, Dr. Ting called the meeting to order at 8:02 am

Wenham Board Members Present: Dr. Andrew Ting; Gerald Donnellan; Regina Baker

Also Present: Greg Bernard, Health Agent; and Jackie Bresnahan, Wenham Permitting Coordinator and Special Projects Manager/ Recording Secretary

1. Review and approval of outstanding minutes.
 - a. There was a motion by Dr. Ting to approve the minutes of February 27, 2019 and August 14, 2019 with minor corrections, seconded by Jerry Donnellan, that passed unanimously.
2. State Title V Code Local Upgrade Approval Request: 57 Larch Row (applicant)
 - a. To reduce the setback from the edge of the soil absorption system to the property line from ten (10) feet to five (5) feet per 310 CMR 15.211 and 15.405(1) (a).
 - b. The Board was given a presentation by Dan Johnson, on behalf of the applicant 57 Larch Row. Mr. Johnson noted that it was a repair of a failed system. It was noted that no comments have been received by the direct abutter to the local upgrade approval (the Wenham Conservation Commission). Mr. Johnson walked through the design for the Board.
 - c. There was a motion by Dr. Ting to approve the request and a 2nd by Regina Baker and the motion passed unanimously.
3. Updates from Staff, if any
 - a. Health Agent
 - i. The Health Agent, Greg Bernard, provided updates on the ongoing new construction at Spring Hill Farms subdivisions and Wenham Pines. He noted that it is busy with many properties on the market.
 - b. Assistant Health Agent
 - i. Hawkers and Peddlers Policy – this was held until the next meeting.
 - c. Public Health Nurse
 1. The Board was reminded of the fall flu clinic dates and what purchasing has been and still needs to be done in preparation of the clinics. The Permitting Coordinator noted that there had been recruitment for volunteers and marketing in the newspaper and on the website.
 - d. Permitting Coordinator
 - i. Budget update, if needed – no budget update was needed.
 - ii. Emergency Preparedness – no update was needed.
4. Schedule next meeting, if necessary
 - a. The Board determined they would meet again in October when budget proposals are due. The Permitting Coordinator and Health Agent will contact the Board if a meeting is needed sooner.

The Board adjourned unanimously.

Respectfully submitted,
Jackie Bresnahan