

TOWN OF WENHAM
BOARD OF HEALTH

Meeting of Wednesday, October 30, 2019
Wenham Town Hall, 138 Main Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, § 18-25, written notice posted by the Town Clerk and delivered to all Board members, a meeting of the Wenham Board of Health (BOH) was held on **October 30, 2019** at **8:00 AM** in the Wenham Town Hall, 138 Main Street.

With a quorum present, Dr. Ting called the meeting to order at 8:07 am

Wenham Board Members Present: Dr. Andrew Ting; Gerald Donnellan; Regina Baker

Also Present: Greg Bernard, Health Agent; and Jackie Bresnahan, Wenham Permitting Coordinator and Special Projects Manager/ Recording Secretary

1. Review and approval of outstanding minutes.
 - a. There was a motion by Dr. Ting to approve the minutes of September 18, 2019, that passed unanimously.
2. Review and approval of FY 2021 Board of Health Budget
 - a. There was a motion by Regina Baker to approve budget as presented and a 2nd by Gerald Donnellan and the motion passed unanimously.

Maribeth Ting, Public Health Nurse, began attending the meeting by call-in at 8:15 AM.

3. Updates from Staff, if any
 - a. Health Agent
 - i. The Health Agent, Greg Bernard, provided updates on the ongoing new construction at Dodges Row subdivisions and Wenham Pines and Maplewoods.
 - ii. Greg Bernard is at a conference next week.
 - b. Assistant Health Agent
 - i. The Board was provided updates on upcoming food service annuals and some events.
 - c. Public Health Nurse
 - i. Follow up from fall flu clinics: The clinics were successful. There were 30 less vaccinated than last year. Most of what is left is pediatric doses. The Nurse will be completing the after action report and EDS reporting.
 - d. Permitting Coordinator
 - i. Budget update, if needed – no budget update was needed.
 - ii. Emergency Preparedness – no update was needed.
 - iii. Permitting Coordinator provided an update on a rabies incident being handled by Anne Jackman.
 - iv. The Board of Health can now take credit card payments online for BOH permits and fees via the Town's online payment provider.
4. New business, not reasonably anticipated by the Chair for discussion only - none
5. Schedule next meeting, if necessary
 - a. The Board determined they would meet again in January, the exact date to be announced. The Permitting Coordinator and Health Agent will contact the Board if a meeting is needed sooner.

The Board adjourned unanimously at 8:57 AM.

Respectfully submitted,
Jackie Bresnahan