



Town of Wenham

Town Hall
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Selectmen / Town Administrator
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MEMORANDUM

TO: Selectmen
FROM: Peter Lombardi, Town Administrator
RE: Town Administrator's Report
DATE: December 1, 2015

Personnel

The full-time Finance Assistant & Payroll Clerk and Executive Assistant to the Town Administrator positions and the part-time Assessor position are all currently posted on the Town's website and other various professional job boards. These three postings expire the week of December 14, with interviews planned for shortly after the holidays.

Logan Community Advisory Committee

This Thursday, December 3, the Federal Aviation Administration (FAA) is hosting a public forum in Milton to address growing complaints about the frequency and increased levels of airplane noise in local towns and neighborhoods that are impacted by Logan Airport air traffic. Much of the increase in noise coincides with the adoption of new GPS-based navigation systems several years ago, which create efficiencies for the industry but negatively impact specific neighborhoods under certain flight paths. This meeting will give residents a chance to voice their concerns about this issue directly to FAA officials. As you may remember, the Board appointed Jill Romano as our first Wenham representative on the Logan Community Advisory Committee several months ago. She and I will be attending this week's session to ensure that the North Shore constituency, and Wenham in particular, is heard.

Free Cash Certification

The Department of Revenue recently certified the Town's Free Cash balance at \$1,061,225 as of July 1, 2015. A historically high number, this represents the excellent work of our Finance Department through their extensive tax title work and our Department Heads in managing their individual budgets. Our practice of adhering to conservative projections for our local non-property tax revenues has also helped to grow this figure. The Town has traditionally used some Free Cash to mitigate the tax rate and will likely continue to do so in building a balanced budget for FY17, with a goal to leave a minimum balance of at least \$250,000 per the Town's Financial Policies.

Pool Project

General contractor pool bid packages were opened on November 19, with GTC Construction Management coming in as the apparent low bidder at \$1,782,273. This figure includes all filed sub-bid contractors, with a \$75k placeholder for electrical work. The design team at BH+A is in the process of finalizing reference checks.