



Town of Wenham

Town Hall
138 Main Street
Wenham, MA 01984

Selectmen / Town Administrator
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MEMORANDUM

TO: Selectmen
FROM: Peter Lombardi, Town Administrator
RE: Town Administrator's Report
DATE: July 12, 2016

Welcome to Wenham packet

Over the past several months, we have been working to assemble a welcome packet for new residents that will allow them to better understand and access various town services. This document is meant as a resource to familiarize residents with what the town has to offer and was one of the Selectmen's goals for this year to improve resident engagement. Hard copies of the packet will be available in Town Hall – it will also be posted on the Town's website under the About Wenham link. Special thanks to Dianne Bucco and Jackie Bresnahan for leading the effort to assemble and organize all of this information.

Personnel

We are currently looking to fill the Burial Agent position. A job posting outlining the responsibilities of this part-time, stipended position is available on the Town's website under Current Job Opportunities.

We also continue to look for more lifeguards this summer to work at Pleasant Pond and the Veterans Memorial Pool at Patton Park.

Veterans Memorial Pool Project

The pool project continues to run on budget and on schedule. Major work remaining is: finalizing septic system installation, completing finish work on the pool house structures, installing decking and fencing, finishing landscaping, and plastering the pool interior. Once the project is substantially complete, we will host a ribbon-cutting open house. There will likely be at least one week between that event and the official pool opening in order to properly prepare the new facility for public use. Based on our staffing limitations, we expect the pool to be open to residents on a very limited basis in early August outside of camp hours. Our hope is that we will be able to expand those hours as camp winds down, with a goal to stay open in some capacity through Labor Day weekend. I will share more details in the next week or so as we approach project completion.

Roadwork Update

All of Cherry Street (Main Street to Topsfield Road) and a small section of Walnut Road (800' from the town line to the culvert) are set to be repaved this summer. Work is scheduled to begin in early August and should last approximately 2 weeks (weather dependent). \$281k in Chapter 90 funding from the state will cover all project costs, leaving the Town with a balance of \$70k for projects to be undertaken during the next construction season. Both roads will remain open throughout but police details will be on site to help direct traffic and delays should be expected.

The Essex Street culvert project has been postponed until late August or early September due to a shortage of specialized materials. Once a start date has been finalized, sign boards will be installed and updates will be provided to residents.