



Town of Wenham

Town Hall
138 Main Street
Wenham, MA 01984

Selectmen / Town Administrator
TEL 978-468-5520 FAX 978-468-8014

MEMORANDUM

TO: Board of Selectmen
FROM: Peter Lombardi, Town Administrator
RE: Town Administrator's Report
DATE: February 7, 2017

Fire Grant Award

The Wenham Fire Department was notified late last month that they have been awarded \$5,358 in grant funding through the Student and Senior Awareness of Fire Education (SAFE) programs. This annual funding supports the Department's continued outreach and education efforts targeting these important demographics.

Fee Schedule Inventory

In the interest of aligning our current fee structures with the workload associated with completing each related task, we will be presenting a comprehensive review of all fees that have not been updated in the past two years at the Joint Selectmen and Finance Committee meeting scheduled for next Wednesday, February 15 at 6:30. While we have addressed some key areas in the past several months (namely, Inspectional Services & Cemetery Commission), there are a number of other fee based services that may not adequately cover their costs based on what the Town currently charges. While some of these fees are set by statute and modification of others requires changes to the Town bylaws, the Selectmen have discretion over many of them to make adjustments as needed per MGL Ch 40 Sec 22F which was adopted by Town Meeting in 2015.

Potential Traffic Signal on Main Street

MassDOT District 4 Office has completed their traffic signal warrant analysis for the following intersections on Main Street: Cherry Street; Monument Street; Arbor Street & Friend Court. While all three intersections meet the state's minimum requirements to install a traffic signal, the crash data at this time (which lags behind by two years) is not significant enough to make this project a priority for state transportation planning officials. I am now advocating with the MAPC and Boston MPO to have this corridor on Route 1A added to their capital list for more in-depth study this coming year as the next step needed to move this process along. This evaluation work is unrelated to the minor lane shift and related parking restrictions that MassDOT recently approved for Main Street on the stretch of road just northeast of Arbor Street and Friend Court.