

Approved 6/7/2011  
WENHAM BOARD OF SELECTMEN  
Meeting of Tuesday, May 17, 2011 ~ 7 PM  
Wenham Town Hall, 138 Main Street

With a quorum present, Ms. Martins called the meeting to order at 7 pm.  
Selectmen Present: Molly Martins, Chair; John Clemenzi, Vice Chair; Patrick Wilson, Secretary  
Also Present: Jeff Chelgren, Town Administrator; Catherine Tinsley, Minutes Secretary

Abbreviations used:  
BOS Board of Selectmen  
FinCom Finance Committee

Public Information  
Agenda

#### WELCOME AND OVERVIEW OF AGENDA

Mr. Wilson was welcomed to the BOS as the newly elected Selectman.

#### STATEMENTS OR QUESTIONS BY PUBLIC

#### PRESENTATIONS BY GUESTS OR STAFF

#### NEW BUSINESS

**Re-organization of Board of Selectmen Election Chair, Vice Chair, Secretary**

**Chair:** Mr. Clemenzi spoke in favor of nominating Ms. Martins as Chair of the BOS for a second term. Ms. Martins responded she is honored and willing to serve in the capacity.

Mr. Wilson echoed Mr. Clemenzi support saying Ms. Martins has done a great job with the challenges as Chair.

**Chair:** Mr. Clemenzi made a motion that Molly Martins continue as Chair of the BOS. Mr. Wilson seconded and the motion carried by unanimous vote.

**Vice Chair:** Mr. Wilson nominated John Clemenzi as Vice Chair of the BOS. Ms. Martins seconded and the motion carried by unanimous vote.

**Secretary:** Mr. Clemenzi nominated Patrick Wilson as Secretary of the BOS. Ms. Martins seconded and the motion carried by unanimous vote.

#### Special Ballot Election – May 19, 2011

Present: Trudy Reid, Town Clerk

Ms. Reid announced the Special Ballot Election is Thursday, May 19, 2011 and will be held for the first time at the Town Hall; absentee ballots were available through the Town Clerk's office until 12 noon Wednesday.

Those that worked the annual Elections and Town Meeting were recognized and thanked for their work.

Ms. Martins reported that the Town of Hamilton did not approve the school budget as presented at their town meeting (May 14<sup>th</sup>), approving \$500,000 less. She further explained the budget goes back to the School Committee for recertification and revote; the School Committee has 30 days to complete this process. Ms. Martins noted pending the outcome, it is possible that Wenham will need to hold a town meeting to re-vote the school budget.

Mr. Martins reported a meeting is being coordinated to discuss the Operational Audit and the draft response from Evergreen. The Committee will make a recommendation on proceeding.  
It was noted the balance of the approved funding could be used to provide further guidance and direction.

#### **Election Officer Appointment – Elizabeth Wright**

The Town Clerk is requesting Elizabeth Wright be appointed to fill a vacancy as Election Officer for a term through June 30, 2012.

Mr. Clemenzi nominated Elizabeth Wright as Election Officer. Mr. Wilson seconded and the motion carried by unanimous vote.

#### **Dental Benefits - Proposed change in provider**

Mr. Chelgren identified a quarter of town employees participate in the current dental program through *Altus*.

Mr. Chelgren reported that the cost for the program is increasing 25% (\$7,000).

Mr. Chelgren went on to say in an effort to reduce costs, the Town is considering a tiered dental program through *Humana Insurance* with an estimated reduction current cost to both the town (2%) and employees (up to 42%). He stated *Humana* is willing to expand their list of participating dentists in the area.

Mr. Chelgren noted the terms for the employees would remain the same; a new enhanced vision program is included, at complete cost to the employee. As required the town has impact bargained with the Unions.

Mr. Clemenzi made a motion to authorize the change from Altus to Humana Dental program. Mr. Wilson seconded and the motion carried by unanimous vote.

#### **Annual Appointments**

Mr. Chelgren identified the BOS packet included the draft list of annual appointments. The Selectmen were asked to review the list for approval / vote at the June 7, 2011 BOS meeting.

Mr. Clemenzi recognized the volunteers on the list for their commitment and service to the town.

#### **Car Barn Lot – June 7, 2011 Bocce Demonstration**

The BOS acknowledged a request from Bruce Riley to allow the First Church Men's Forum Group to use the Car Barn Lot on June 7, 2011 for the Bocce demonstration.

Mr. Wilson made a motion the BOS grant permission to the Men's Forum Group of the First Church to use the Car Barn Lot on Tuesday, June 7, 2011 between hours of 7:15 – 8:30 am. Mr. Clemenzi seconded and the motion carried by unanimous vote

#### **Pan Mass Challenge Kids Ride (Brookwood School) – Saturday May 21, 2011**

Mr. Clemenzi stated the Pan Mass Challenge Kids Ride is an annual event, noting they have met with the Police Department and have approval.

Mr. Clemenzi made a motion that the Pan Mass Challenge Kids Ride proceeds through the town of Wenham. Mr. Wilson seconded adding this is a great event with different loop events available. The motion carried by unanimous vote.

#### **Summer Schedule – Town Hall/ BOS**

Mr. Chelgren reviewed that traditionally town hall is closed to the public on Fridays June through September to allow for the departments to work uninterrupted. He noted that residents can make Friday appointments in advance if needed.

He also requested that the Finance Department be closed this Friday, May 20, 2011 through September 2, 2011.

Mr. Clemenzi made a motion to accept the summer hours for the town hall operation as requested. Mr. Wilson seconded and the motion carried by unanimous vote.

Mr. Chelgren asked the BOS to consider their summer meeting schedule, suggesting the BOS meet once a month. Ms Martins responded that the Selectmen should focus on their goals during the summer and not reduce the meeting schedule; this will be addressed during the BOS retreat.

### **Police Department Appt of Reserve Officers (Community Service)**

Present: Police Chief Ken Walsh; Officers Kavanagh and Labrie; William Carney and James Bonfanti; Steven Farinato was not present due to his attending the Reserve Academy.

Chief Walsh recommended three individuals be appointed as Reserve Officers.

He explained that Reserve Officers assist the department by performing lock-up duties and private duty details and ride with the full time Officers.

Mr. Clemenzi made a motion to accept the recommendation of the Police Chief and appoint William Carney, James Bonfanti, and Steven Farinato as new (Reserve) Officers to the (Wenham) Police Department. Mr. Wilson seconded and the motion carried by unanimous vote.

### **Line Item Transfers**

Mr. Chelgren explained that line item transfers between various budget lines are authorized by the MGL during May and June. He went on to give an outline of the process including the form used, noting both the BOS and FinCom must approve the transfers.

The BOS were presented with transfers totaling \$29,075.39 for approval.

Mr. Clemenzi made a move to transfer from the Department Appropriation Transfer Sheet the amounts shown totaling \$29,075.39 as recommended by the Town Administrator. Mr. Wilson seconded and the motion carried by unanimous vote.

### **REPORTS**

*Older American Month* lunch celebration on May 27<sup>th</sup> at the Community House; the Town Administrator and Selectmen will attend.

The BOS scheduled the annual retreat for Friday, June 3, 2011 from 9 am to (approximately) 2 pm; the location to be determined.

### **MINUTES - April 26, 2011 & May 7, 2011**

The April 26, 2011 & May 7, 2011 BOS minutes were held; no action was taken.

The next regular BOS meeting is June 7, 2011.

Mr. Clemenzi made a motion to adjourn at 7:42 pm and it was unanimous to do so.

Respectfully submitted by

Catherine Tinsley