

Approved 4.19.2011

WENHAM BOARD OF SELECTMEN
Meeting of Tuesday, April 5, 2011 ~ 7 PM
Wenham Town Hall, 138 Main Street

With a quorum present, Ms. Martins called the meeting to order at 7:00 pm.
Selectmen Present: Molly Martins, Chair; John Clemenzi, Vice Chair; Harriet Davis, Secretary
Also Present: Jeff Chelgren, Town Administrator; Catherine Tinsley, Minutes Secretary

Abbreviations used:
BOS Board of Selectmen
TA Town Administrator
FinCom Finance Committee
ATM Annual Town Meeting

Public Information
Agenda

STATEMENTS OR QUESTIONS BY PUBIC

Ms. Davis announced she is now on the WWIS Board (Wenham Village Improvement Society). On behalf of the WWIS, she requested a link from the Town's' Web site to the WWIS. Mr. Chelgren stated it is in the process of being set up.

ANNOUNCEMENTS

Town Meeting and Budget

The ATM is Saturday, May 7, 2011 at 1 pm.
Ms. Davis announced that the BOS signed the ATM warrant and it is posted on the town web site. The Constable will post the warrant by April 15th. Candidates Night is Wednesday April 27, 2011 at the Winthrop School at 7 pm.
The Warrant Hearing is May 2, 2011 at the Buker School. May 7, 2011 is the town elections from 8 am to 12 pm and the ATM begins at 1 pm, both at the Buker School.

Present: Trudy Reid, Town Clerk

Ms. Reid reminded residents to register to vote by Tuesday, April 19th to vote at Town Elections/Meeting May 7, 2011 and made special note that Town Hall is closed on Patriot's Day, Monday April 18, 2011.

Ms. Reid stated that she does not have absentee ballots yet. The ballot was just approved to go to print and is expected to be available next week.

Town Election – Candidates

Mr. Clemenzi announced the open positions in town, the people running and if the candidate is the incumbent.

Warrant & Annual Reports

Ms. Davis said the ATM Warrants will be delivered by the Boy Scouts on April 15th & 16th. She noted that the Warrant is being distributed via CD this year; there are limited numbers of the hard copy available at the Town Hall and library.

Heroine Of the Year Award - Gretel Clark

Mr. Clemenzi read the newspaper article of Thursday, March 31, 2011 announcing the local residents recognized as Heroine Of the Year. Gretel Clark, of Hamilton was awarded Heroine of the Year for the recycling programs she has instituted in Hamilton-Wenham.

PRESENTATIONS BY GUESTS OR STAFF

Census Update

Present: Trudy Reid, Town Clerk

Ms. Reid noted that the census process was changed from a phoning system to a mailing system this year. She reported that 1300 to 1400 forms were mailed out. To date 1,125 have been received back. Second notices have been sent and are being returned.

She stated that Census forms are still being accepted.

The Town Clerk is required to have the street listing available by June 15th.

She informed the BOS that she is working with the Assessors to identify new residents for the purpose of providing a "Welcome Packet" that includes a blank census form, dog registration, voter registration and trash/recycling information. The BOS questioned the phone census verses the mailing and Ms. Reid said the phone method worked well until people started using cell phones. Mailing the census this year, which includes a dog license is increasing participation. For voting purposes, Wenham is still under the limit for a single precinct (under 6300) with 4,785 residents; this is valid for 10 years.

Ms. Davis made a motion that Wenham remain as a single precinct and to authorize the single precinct authorization form. Mr. Clemenzi seconded and the motion carried by unanimous vote.

OLD BUSINESS

ATM Warrant Review

Mr. Chelgren reviewed the Warrant Articles.

Article 1 – Elections of Town Officers

Article 2 – Budget Appropriations: approved by FinCom. The School budget was modified to level fund minus \$500 (between the two towns) The BOS were provided the revised recap sheets.

Ms. Davis noted there is room under the levy limit if it is the will of the town meeting to add any of the money back, saying she is not advocating either way. The school will vote their budget Thursday, April 7, 2011.

The BOS unanimously supported their previous vote to Recommend Favorable Action at Town Meeting.

It was noted that as more information comes forward, Town Meeting floor has the option of amending Article 2.

The BOS stressed this is not a reduction in expenditures, the over all school budget has increased. The \$500 is money not spent by the schools and is in reserves, and that this money be returned to the town. It is not being asked or recommended that services, or programs are cut.

Article 3 Cemetery and Other Trust Funds

Article 4 Road Work Chapter 90

Article 5 Cemetery Perpetual Care Funds

Article 6 CPA Article: Old Enon Historic Designation –

Article 7 CPA Appropriations

Article 8 Debt Exclusion: DPW Multi-purpose trackless machine

Article 9 Fall Loose Leaf Collection

Article 10 Leveling Tax Rate

Article 11 Essex North Shore Agricultural and Technical School District

Article 12 Brady Fund Transfer (authorize the use of this money to the Affordable Housing Trust)

Article 13 North Shore Home Consortium (authorize the use of this money by the Affordable Housing Trust)

Article 14 War Memorial Park
Article 15 Car Barn Lot
Article 16 Citizen Petition: Emergency Communication Operations
Article 17 TO Act on Any Other Business that May Legally Come Before this Meeting
The warrant is available on the Wenham Town Web site.

NEW BUSINESS

Annual Appointment – Building Inspector and Fire Chief

Mr. Clemenzi made a motion to approve Charlie Brett as Building Inspector and Robert Blanchard as Fire Chief. Ms. Davis seconded and the motion carried by unanimous vote.

It was noted that MGL requires these two appointments be made at this time.

Senior Care - Contribution Request

Ms. Davis said that Senior Care provided services to 74 Wenham elder residents, and delivered 3,500 meals at a cost of about \$130,000 and request the town makes a contribution of \$3,000.

Ms. Davis reported the town does not have \$3,000 to give Senior Care but that the interest from the Town's charity funds, which has accrued to \$490.00, can be distributed to Senior Care.

Ms. Davis made a motion to extend the funds of \$490 to Senior Care. Mr. Clemenzi seconded and the motion carried by unanimous vote.

Senior Care was recognized for their work.

Bid Award – (Road) Crack Sealer

Mr. Tyack reported that April 1, 2011 two bids were received and open to provide crack sealer to the town. CIN Line provided the most cost efficient bid at \$44,553

Ms. Davis made a motion to Award the crack sealer contract to Sim Line North East for \$44,553. Mr. Clemenzi seconded and the motion carried by unanimous vote.

Gordon College 5th Annual Triathlon – April 16, 2011

Mr. Clemenzi announced that Gordon College is holding their 5th Annual Triathlon; this has been reviewed and approved by the Police Department.

Mr. Clemenzi made a motion to approve Gordon College 5th Annual Triathlon on April 16th in Wenham. Ms. Davis seconded and the motion carried by unanimous vote.

Library Construction Fund

Mr. Chelgren reported the motor in the library elevator burned out. It must be repaired to remain in ADA compliance. The total cost of the repair was around \$12,800 and Mr. Chelgren recommended that the cost of repair is taken from the construction fund, currently with a balance of \$26,000 citing poor installation at the time of construction.

Ms. Davis made a motion to auth the expenditure of 12,800 for the repair of the library elevator to be taken from the library construction fund. Mr. Clemenzi seconded and the motion carried by unanimous vote.

Vote to Move Elections to Town Hall

Ms. Davis made a motion that all town elections except the ATM election will be held at Wenham Town Hall on Main Street. Mr. Clemenzi seconded and the motion carried by unanimous vote.

This announcement is being issued with the Town Warrant.

REPORTS

Mr. Chelgren said the BOS will present the Warrant Articles at the COA Coffee Saturday, April 9, 2011; additional emergency billing revenue was received for \$1,424.50; HW was awarded the Tree Assessment Grant for \$10,000 to perform a risk assessment.

Mr. Clemenzi requested the BOS address tree care in town at the annual retreat.

MINUTES - March 29, 2011

Ms. Davis made a motion to accept BOS meeting minutes of March 29, 2011 as edited. Mr. Clemenzi seconded and the motion carried by unanimous vote.

Ms. Davis made a motion to accept BOS ES meeting minutes of March 29, 2011 as edited. Mr. Clemenzi seconded and the motion carried by unanimous vote.

In the absence of Sue Petrolia, Mr. Chelgren asked the BOS approve a grant request for HW Green that HW submit an application for a grant in the form of services, materials, and implementation of a community wide solar rebate program to promote solar use in residences.

Ms. Davis authorized the TA to enter into grant application information for solarized Mass application form 2011. Mr. Clemenzi seconded and the motion carried by unanimous vote.

The next BOS meeting is April 19, 2011.

Mr. Clemenzi made a motion at 7:56 to adjourn and it was unanimous to do so.

Respectfully submitted by

Catherine Tinsley