

May 11, 2010

Wenham Board of Selectmen
Meeting of Tuesday, April 27, 2010
Town Hall, 138 Main Street

7:06 PM - With a quorum present, Mr. Swart opened the Wenham Board of Selectmen meeting. David Carey opened the Hamilton Board of Selectmen meeting.

Present: Hamilton Selectmen David Carey, Chair; Jennifer Scuteri, William Bowler; Mike Lombardo, Town Manger Town; Candace Wheeler, Former Town Administrator

Wenham Selectmen Lawrence Swartz, Chair; John Clemenzi, Harriet Davis;

Jeff Chelgren, Town Administrator; Catherine Tinsley, Minutes Secretary

Abbreviations used:

BOS – Board of Selectmen

H/W – Hamilton / Wenham

INTRODUCTION OF HAMILTON'S NEW TOWN MANAGER - Mike Lombardo

Mr. Carey introduced Hamilton's New Town Manager, Mike Lombardo

Mr. Swartz reported that there is new information related to the citizen's petition calling for an Operational Audit of the Regional School District

Present: Jay Burnham

Mr. Burnham reviewed that changes were made to the motion being presented at Town Meeting.

He read the motion and noted the changes. The Selectmen voiced their support of the modifications made to the motion.

Mr. Bowler spoke about his concern that this is an amendment of the agreement and that it might infringe on the statutory granted powers of the School Committee.

Regarding the wording in the motion "In consultation with citizen" Mr. Bowler suggested it is unenforceable to consult with petitioners and rather it should say consult with citizens.

MISCELLANEOUS ITEMS

COA Van – Designate old Council on Aging (COA) van as surplus for disposal

Present: Trudy Reid, COA director H/W COA Van Supervisor

Ms. Reid reviewed that the grant for the new van was written 2 years ago. DOT provided 80% of the funding with the remaining 20% out of the Van gift account. She noted that there is a camera system on the new van for both inside and outside the van.

Ms. Reid requested the old van be made surplus to be sold with the money going back into the van gift fund to pay for items not covered in the budget.

Wenham Vote: Ms. Davis made a motion to designate the COA Van as surplus. Mr. Clemenzi seconded and the motion carried by unanimous vote.

Ms. Reid announced that the Annual Kite day this year is August 14th and is being sponsored by the COA, Friends of the COA, along with the H/W and Beverly Recreation Department.

H-W Capital Management Committee

Present: Sue Petrolia, Sustainability Coordinator

Green Community Grant Programs

ESCo Bonding

Ms. Petrolia briefly reviewed that the Green Community program is through the Department of Energy Resources. It is asking Communities to work on energy savings and by becoming a Green Community, Wenham and Hamilton can apply for grants towards energy savings. She reviewed the five criteria for a town to become a green community

- 1) Adopt as-of-right siting in designated locations for potential renewable alternative energy generation
- 2) Adopt expedited permitting process

Present: Rick Mitchell explained the by right siting for Hamilton's proposed wind turbine Facility study at the old dump site on Chebacco Road.

Mr. Chelgren talked about Wenham Article being brought forward to Town Meeting for approval to designate solar photovoltaic Overlay District of 20+ acres.

- 3) Establish energy use baseline inventory and program to reduce baseline by 20% in 5 years.

Mr. Carey reviewed the town's need to reduce total fuel consumption within 5 years. The Town is using Energy Servicing Co. with Johnson Controls; the improvements will be paid for with energy savings.

It was noted that the Schools use 60 % of the town's energy but as a separate legal entity, do not have to participate and will not be included in the town's total energy use; the schools cannot be recipients of grant money.

Mr. Chelgren noted that they are in communication with the Schools regarding this matter. The school

Committee needs to sign an agreement to adopt the reduction of energy and to purchase only fuel efficient vehicles.

- 4) Purchase only fuel efficient vehicles (non-exempt)
- 5) Adopt Stretch Energy Code (120AA of Mass Building Code)

Present: Jim Farnham spoke regarding the Stretch Code and how it affect consumers by building homes more efficiently.

Mr. Chelgren identified that ESCo Bonding for costs associated with the improvement programs has been determined to be the most efficient way to fund the improvements.

Wenham: Ms. Davis made a motion to approve the Vehicle Policy as included in the packet as part of the Green Communities Program. Mr. Clemenzi seconded and the motion carried by unanimous vote.

Ms. Davis made a motion to approve Approval of building & facility policy as included in the packet as part of the Green Communities Program.

Hamilton: Mr. Bowler made a motion to approve the Vehicle Policy as included in the packet as part of the Green Communities Program. Ms. Scuteri seconded and the motion carried by unanimous vote.

Mr. Bowler made a motion to approve Approval of building & facility policy as included in the packet as part of the Green Communities Program. Ms. Scuteri seconded and the motion carried by unanimous vote.

Ms. Petrolia reviewed the BOS packet of summary overview to DOR

It was the consensus of the BOS to approve the packet and do the application.

Eligible grant projects were briefly reviewed; Ms. Petrolia summarized this includes anything to do with energy savings.

Energy Sustainability Coordinator Contract -Discussion

Interim Contract – 2 month extension

Extend Sue Petrolia's contract for May and June.

The BOS were asked to approve an interim contract for a 2 month extension for Sue Petrolia through May and June for a cost of \$4500 for 10 hours a week.

The Selectmen were also asked to consider a second annual contract for Ms. Petrolia for FY 11 to be paid for out of the Green Communities grant. Mr. Chelgren explained if the towns do not receive the grant, than the contract is void. He said as administrative fee, Ms. Petrolia's salary cannot exceed 10% of the grant value. Hamilton and Wenham will split the salary fee of \$39,000.

A discussion of understanding followed. The Selectmen need to vote by May 28th.

The Selectmen were not supportive of the hourly fee for the annual contract to increase 50% from \$50 to \$75/hour.

Mr. Chelgren will outline the duties of the position, including the amount of hours expected to be worked.

Wenham: Ms. Davis made a motion to approve \$2250 for the extension of 2 months i.e. 9 weeks for Sue Petrolia for continual work as Energy Efficiency Coordinator as a contract employee. Mr. Clemenzi seconded and the motion carried by unanimous vote.

Hamilton: Mr. Bowler Ms. Davis made a motion to approve \$2250 for the extension of 2 months i.e. 9 weeks for Sue Petrolia for continual work as Energy Efficiency Coordinator as a contract employee through the end of the fiscal year. Ms. Scuteri seconded and the motion carried by unanimous vote.

Regional Emergency Center Operations (ECO) – Update

Mr. Chelgren reported that 11-12 communities are considering joining the regional ECO. He identified that eight communities appear to be committed which is the minimum threshold for population to start the process to formalize the new ECO facility in the Middleton jail area. Ms. Davis noted that neither Hamilton nor Wenham have made a firm commitment although both town meetings have authorized their respective BOS to do so when and if appropriate. A boiler plate legal agreement was provided for the Boards' review including a spread sheet and all plans to date.

Mr. Chelgren reported that Wenham stands to potentially save half the ECO budget.

Mr. Chelgren suggested multiple communities come together and share the cost of one legal expert to review the agreement and suggested that Kopleman and Paige review this document.

Mr. Swartz requested that the Sheriff Department presents a written summary, timeline, action steps before expenses are incurred.

The towns will also prepare a Memorandum of Understanding (MOU) amongst the eight (nine) communities and for Hamilton and Wenham to prepare a separate MOU to identify what is needed to proceed to each step.

It is possible the ECO will be ready at the beginning of FY 12.

Ms. Davis is questioning what communities have committed to the project.

Miscellaneous

Mr. Bowler gave an overview of the Suburban Coalition.

Mr. Swartz announced that the League of Woman candidate night is Wednesday, April 28, 2010 at the Buker HW Joint BOS 4/27/2010

School at 7 PM>

The Hamilton Selectmen signed documentation for the transfer of land to Elizabeth and Tom Spank.

Wenham: 8:38 pm Ms. Davis made a motion that Wenham BOS enter into ES for the purpose of discussing strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the governmental body, to conduct strategy sessions in preparation for negotiations with nonunion personnel, to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and, to consider the purchase, exchange, lease or value of real property, if such discussions may have a detrimental effect on the negotiating position of the governmental body and a person, firm or corporation and that Molly Martins, Chair of the Affordable Housing Trust is included and to return to open session for the purpose of adjourning.

Mr. Clemenzi seconded and the motion carried unanimously by roll call vote.

Hamilton: 8:38 pm – Mr. Bowler made a motion that the Hamilton Selectmen adjourn. Ms. Scuteri seconded and the motion carried by unanimous vote.

9:02 PM The Wenham Selectmen returned to open session and on a motion by Ms. Davis is was unanimous to adjourn.

Respectfully submitted by

Catherine Tinsley