

APPROVED BY  
BOARD OF SELECTMEN  
AT THEIR MEETING OF

Sept. 15, 2009

TOWN OF WENHAM  
Board of Selectmen  
Meeting of Tuesday, June 2, 2009  
Selectmen Meeting Room, Town Hall

Present: Selectmen Larry Swartz, Chair; Harriet Davis

Not Present: John Clemenzi

Also Present: Jeff Chelgren, Town Administrator; Paul Weaver, Town Counsel; Catherine Tinsley, Minutes Secretary

Public Information

Agenda

Abbreviations

BOS - Board of Selectmen

7:03 PM With a quorum present, Mr. Swartz called the meeting to order and outlined the agenda.

STATEMENT OR QUESTIONS BY THE PUBLIC  
ANNOUNCEMENTS

**Town Hall Summer Hours**

Town Hall will be closed on Fridays during the summer starting June 5th through September 4th.

**Volunteers Sought-** Municipal Affordable Housing Trust

Mr. Swartz announced that the Selectmen are extending the deadline to June 15th to allow people to apply for the positions on the Trust

PRESENTATION

OLD BUSINESS

**Close May 2, 2009 Annual Meeting**

Present: Paul Weaver, Town Moderator; Fran Young, Town Clerk

Mr. Weaver stated the Town Meeting was adjourned and the ballot voting has been completed and there is no further action that can come before the meeting and asked for a motion to dissolve the Annual Town Meeting.

*Mr. Swartz made a motion that the May 2, 2009 Annual Town Meeting be dissolved. The motion was seconded and carried unanimously.*

**End of Year Transfers and Reserve Fund Transfers**

Finance Director Sarah Johnson was present.

Ms. Johnson stated that Under M.G.L. c. 44, §33B the Board of Selectmen, with the concurrence from the Finance Committee, may transfer appropriations between line items up to 3% of the total appropriation from which the transfer is being made or \$5000.00 whichever is greater; line transfers are only allowed during the last two months of the Fiscal Year (May and June) and 15 days into July (of the new Fiscal year)

Ms. Johnson reviewed the transfer requests; additional requests will be brought before the Board.

*Mr. Swartz made a motion to approve the department appropriation transfers of June 2, 2009 with amount*

*indicated on transfer request as presented by Sarah Johnson, Finance Director. The motion was seconded and carried by unanimous vote.*

### **First Time Home Owner Loan**

The Selectmen were informed that one of the families that participated in the first time home owner program in 1999 for an interest free loan in the amount of \$6500.00 has sold the property and the loan will be paid off. The program is through the Peabody Housing program.

### **Shared Facility Maintenance Technician**

Ms. Davis reviewed that both Hamilton and Wenham have worked out the details to share a position to manage the maintenance of the sophisticated systems in buildings of both towns and to share the costs 50-50 as the square footage of the buildings is essentially equal and noted that the position has been posted internally.

*Ms. Davis made a motion to accept and sign and proceed with the contract for the intermunicipal agreement between the Town of Hamilton and the Town of Wenham for shared service of Facility Maintenance Technician agreement for one year. The motion was seconded and carried unanimously.*

### **Block Party Authorization**

The BOS acknowledged a request to close Puritan Road and Mayflower Street on Sunday June 28th from 2 pm to dusk for an annual block party. The Chief of Police has reviewed this request and has no concerns.

*Ms Davis made a motion to approve the closing of Puritan Road and Mayflower Street on Sunday June 28, 2009 from 2 pm to dusk. The motion was seconded and carried by unanimous vote.*

### **Police and Fire Insurance Renewal**

Ms. Davis reviewed the Town's insurance policy through CHUB to cover police officers and firefighters injured on duty and noted the changes included only a slight increase in cost; police coverage is \$13,829.00 and the cost for fire fighters insurance is \$20,197.00

*Ms Davis made a motion to approve CHUB fire and police on duty coverage as outlined. The motion was seconded and carried unanimously.*

## **REPORTS**

### **Ambulance Service**

Mr. Chelgren informed the Selectmen that the Town of Wenham paid Lyons Ambulance \$48,000 per year during a five year contract. Lyons is now proposing service to Hamilton and Wenham at no cost to the town therefore saving the town \$48,000 a year.

### **Article Essex County Retirement**

Mr. Chelgren told the Selectmen that there is a meeting scheduled for town managers and administrators regarding the Essex County Retirement Board's proposal to change the retirement age for DPW workers to 55, noting the towns were not notified of the submission to the legislature. Mr. Swartz added that there is talk of the towns leaving this program and turning their retirement program over to the state fund. As Mr. Chelgren will not be attending the meeting on the June 12<sup>th</sup> due to a BOS retreat already scheduled, he was asked to compose a letter representing Wenham's position about the potential for leaving the Essex County Retirement Board, and Sarah Johnson will attend in his place.

### **Announcements**

The H/W Regional High School Graduation is on June 7, 2009.

Selectmen retreats are scheduled for June 12th and July 1st.  
There is no Selectmen meeting June 9th.

### **Cedar Street Sidewalk**

The Sidewalk Committee was recently informed by John Darling (atty) of the Salem, Beverly Water Board (SBWB) that the sidewalk along the lake side of Cedar Street as planed will not be permitted, and therefore construction will not start as scheduled this summer.

Mr. Weaver gave some guidance to the Selectmen and will further discuss this with the Attorney of the SBWB.

### **Executive Session**

Ms. Davis made a motion with two members present to enter into Executive Session for the purpose of discussing potential real-estate acquisition and return to open session for the sole purpose of adjournment. The motion was seconded and all members voting in the affirmative and non in the negative on roll call vote it was VOTED: to enter into Executive Session.

The BOS returned to open session.

*8:05 PM - Mr. Swartz made a motion to adjourn and it was unanimous to do so.*

Respectfully submitted by  
Catherine Tinsley