

## **HELP WANTED – EASTERN ESSEX DEPARTMENT OF VETERANS SERVICES**

The Eastern Essex Department of Veterans Services seeks qualified candidates for full-time exempt position of Veterans Service Director. Position delivers essential services to veterans and their eligible dependents living with in the Eastern Essex District. Accepts applications and makes initial determinations of eligibility, meets with and provides assistance to veterans and their dependents. Candidates should be able to interpret and explain Federal and State benefits, programs and legislation to interested groups and potential benefits recipients and have excellent interpersonal, written and oral communication skills. Bachelor's degree in administration, business or social work and two years of similar full-time work experience or equivalent combination of education and work experience required. Must be a veteran pursuant to M.G.L c.4 §7. Reports to the Eastern Essex Department of Veterans Services Board of Directors. Complete job description is available at [www.ipswichma.gov](http://www.ipswichma.gov). Competitive salary DOQ.

To apply please send a completed Town application (available at [www.ipswichma.gov](http://www.ipswichma.gov)), cover letter and resume to Jennifer Breaker, HR Director, 25 Green Street, Ipswich MA 01938 or [jenniferb@ipswich-ma.gov](mailto:jenniferb@ipswich-ma.gov). Applications will be accepted until position is filled, with initial cut-off date of August 18, 2014. An EEO/AA employer.