



Town of Wenham

Town Hall
138 Main Street
Wenham, MA 01984

Selectmen / Town Administrator
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MEMORANDUM

TO: Selectmen
FROM: Peter Lombardi, Town Administrator
RE: Town Administrator's Report
DATE: September 1, 2015

Personnel

The posting for the Permitting Coordinator and Special Project Assistant position is set to expire this Friday, September 4th. We have had over 50 applicants thus far and look forward to filling this position sometime in October. We are conducting interviews this week and next for the Finance Assistant and Payroll Clerk position. We also plan to fill the full-time DPW/Water Administrative Assistant position by the end of this week.

Iron Rail Grant Funding

The Town has been awarded \$12,500 through the Department of Energy Resources' Municipal Energy Technical Assistance grant program. This funding will allow the Town to conduct an engineering study into the potential conversion of the heating system at the Iron Rail property. This project will include evaluating the existing steam boiler system, designing a more efficient hot water heating system, performing an economic analysis of projected cost/energy savings, and potentially preparing construction documents. My thanks to Vicky Masone, our Energy Manager, and Bill Tyack, DPW Director, for preparing a competitive application and for continuing to move this project forward.

Public Service Recognition

Fire Chief Robert Blanchard is being recognized later this month by SeniorCare's Board of Directors with the Myra L. Herrick Outstanding Older American Award for his significant community service efforts over the years. SeniorCare is a North Shore non-profit whose mission is to provide and coordinate services to elders and others to enable them to live independently or in a setting of their choice while remaining a part of their community. The annual meeting and awards dinner takes place in Gloucester on Thursday, September 24th.

Department Profiles

These profiles will continue to be published each month in the Chronicle, with Planning and Permitting coming up in September. The tentative schedule for the other Town Departments is as follows: October- Library; November- Assessors; December – DPW; January – Recreation; February - Town Clerk; March – Finance; April – Water; May – Veterans; June – Fire; July – COA; August – Police.

The profiles are posted on the Town's website each month and aim to help answer some frequently asked questions about the local services we deliver.