

10-11-11

~Draft~

WENHAM BOARD OF SELECTMEN
Meeting of Tuesday, October 4, 2011 ~ 7 pm
Wenham Town Hall, 138 Main Street

With a quorum present, Ms. Martins called the meeting to order at 7:01 pm.
Selectmen Present: Molly Martins, Chair; John Clemenzi, Vice Chair; Patrick Wilson, Secretary
Also Present: Jeff Chelgren, Town Administrator; Catherine Tinsley, Minutes Secretary

Public information
Agenda

Abbreviations used
BOS Board of Selectmen

WELCOME AND OVERVIEW OF THE AGENDA
STATEMENTS OR QUESTIONS BY PUBLIC
ANNOUNCEMENTS

Boil Water Order

Molly Martins announced Wenham has a boil water order issued by the Department of Environmental Protection due to the presence of chloroform and e coli in the town's water.

Present: Rick Quateman, Water Commissioner

Mr. Quateman explained the water is being chlorinated and fire hydrants are being opened to get it through the water system. Water should be boiled for a minimum of 2 minutes before being used.

DEP requires two consecutive days of negative findings before the boil water order is lifted.

It was noted that the reverse call system was used to notify residents, businesses were notified in person, and the information is posted on the town's web site.

Town Painting

Mr. Wilson reported the town hall exterior has been painted, noting the town recently hired a part time painter.

Present: John Darling, Chair Building Committee

Mr. Darling noted sections were scraped and primed during the renovations but the work was not done correctly and funds were withheld from the contractor and used to pay for supplies.

Special Town Meeting (STM) – November 8, 2011

The STM is November 8, 2011 in the Bessie Buker School Gymnasium.

Budget Season Kick-off

The Budget Process Committee will hold it's meeting tomorrow evening at the Senior Center; the agenda includes the organization of the committee, elections, meeting schedule and other business; the public was encouraged to attend.

Mr. Chelgren Capital Plan packages were issued and are due back October 8th as the start of the budget process.
Mr. Clemenzi reported he attended the groundbreaking ceremony today for the Regional Emergency Call Center in Middleton. Projections to completion are 12 months. Director interviews have started.

OLD BUSINESS

Town Hall Building Committee – War Memorial Update

Present: John Darling, Town Hall & Police Station Building Committee; Peter Hersee, War Memorial Committee

Mr. Darling reported in response to the directive from the BOS to the BC in June, the BC and WMC have come to a consensus of the design for the war memorial.

He reviewed that the charge also included looking at the Car Barn lot to determine how much of the property will be dedicated and to recommend a specific location for the war memorial.

Mr. Darling referenced a PowerPoint presentation of the monument design, location, and portion of the car barn lot saying the WMC and BC approved the design Thursday.

He went on to describe the monument as being made from Barre (Vermont) granite, which is light gray in color, with an eagle landing on a globe symbolizing returning veterans from service. Bronze plaques will be engraved with the names of those who have served from WWII, Korea/Vietnam/, and recent conflicts. The five armed services will be represented on the base.

He added that the plan does not include the types of plants or the walkway material. It is the recommendation of the committees that the remainder of the car barn lot is maintained and any other structure(s) put on the lot is brought to town meeting for approval.

Mr. Hersee thanked those who served on the WMC over the years but are no longer on the committee: Bruce Blanchard, Stu Corning and Don Luxton; he requested formal recognition from the BOS.

He also recognized Kim Ahern and John Darling for their work.

Mr. Hersee asked that the BOS support the design and that future changes to the property go before town meeting for approval.

Mr. Clemenzi moved that the BOS approve the proposed draft design for the WM monument entitled Monument for Wenham Town center, Proposed Monument LA-1, Revised 9-22-11" by Kim Ahern Landscape Architects, and to authorize the THPSBC to submit the draft design on behalf of the town to the Historic District Commission for approval. Mr. Wilson seconded and the motion carried unanimously.

Mr. Clemenzi moved that the BOS approve the proposed draft site plan for the Car Barn Lot entitled "Land Distribution/Car Barn Lot, Revised 9-23-11" by Kim Ahern Landscape Architects which shows the recommended amount of land area of the Car Barn Lot to be used for the memorial park, the location of the proposed monument within that area, and the conceptual (but not final) landscape design for the memorial park. Mr. Wilson seconded and the motion carried unanimously.

Mr. Clemenzi took a moment to recognized those involved in the process and for working collaboratively for a great conclusion.

SMART Program (Save Money As you Reduce Trash)

The revised program proposes Hamilton and Wenham go to single stream recycling and weekly pick-up of recycling and organics, and that trash is picked up every other week (to include one free barrel). New totes will be given to residents free of charge (trash, recycling, organic) as part of the automatic pickup being proposed by Hiltz. Multiple phases of a SMART program also include the potential use of the Hamilton dumpsite for an anaerobic digester to neutralize the cost of trash disposal for Hamilton and Wenham.

Ms. Martins requested an analysis of the plan comparing the FY12 current program to the proposed FY13 SMART program.

Mr. Wilson stated he supports the program observing that residents want to see the rate of tax increases level off but not a decrease in the value of their tax dollar. He supports seeking out programs that accomplish both goals of efficiencies and values for residents and that the SMART program is put on the STM Warrant. He also encouraged more public forums are held to inform residents.

Mr. Clemenzi stated he strongly supports recycling and the effort of single stream, user-friendly bins that will help residents with the process, therefore reducing tipping fees; he also supports this is brought to STM.

Special Town Meeting – November 8, 2011

The STM is November 8, 2011 with a continuation date of November 9, 2011 if necessary.

Ms. Martins called for the Warrant to be closed. She identified the BOS will sign the Warrant on October 18, 2011 and post it October 21, 2011.

Mr. Clemenzi moved to close the warrant for the STM. Mr. Wilson seconded and the motion carried unanimously.

Articles

Mr. Chelgren reviewed the Articles on the Warrant as of 10.4.2011.

War Memorial Design / Car Bar Lot

Iron Rail Soccer Lease – negotiations continue; a placeholder will be put on the warrant

Financial Considerations – Clean up items on consent calendar

Annual Town Meeting (ATM) – Move ATM from May to April starting 2013

Bylaw Clean up - Posting locations of elections; use of Saturday as an office day

Board of Health Mutual Aid – Proposition to join

Smart Program - A placeholder will be put on the warrant

NEW BUSINESS

Town Health Insurance

Mr. Chelgren reported that the town previously had savings of \$100,000 by changing health insurance plans to GIC (Group Insurance Commission). This was a two-year commitment and is ready for renewal. The Public Employee Committee must approve changes in insurance providers and re-assess insurance costs and providers.

Although Blue Cross Blue Shield and MIIA from MIIA (Massachusetts Interlocal Insurance Association) are more competitive this time, it was determined the GIC is still the best program with total savings to the town around \$20,000. Mr. Chelgren went on to explain that employees have reported customer service is not as good as the other programs, but are willing to stay with the program with less out of pocket expenses. A representative of the GIC, and insurance broker will custom fit each employee's insurance package options.

The BOS is being asked to consider an incentive program to reimburse employees that choose a reduced cost package for three years with a one-time refund of \$200 of the premium. Open enrollment is once a year; this will start July 1, 2012 – 2015.

It was the sense of the Board to proceed with the GIC and give a one-time, one-year savings program.

Veteran Services

Mr. Chelgren reported the Essex County Veteran's Services is currently working out of a small office in Ipswich Town Hall and are increasing their space by renting the adjacent office. Each town is being asked to make a one-time apportioned payment to help with the associated costs of \$22,000 towards rent and improvements; Wenham's contribution is \$2,244.00.

Mr. Wilson moved that Wenham contribute an amount not to exceed \$2,244 for the purpose of aiding Veterans Services for the expenses outlined in the memo. Mr. Clemenzi seconded and the motion carried unanimously.

Appointments

Audit Committee – 1-year term

Mr. Wilson moved to approve the appointments to the Audit Committee for a term of one year through June 30, 2012: Patrick Wilson, Catherine Harrison, Jeff Chelgren, Nichole Hagstrom, Catherine Gabriel, and Rich Jones. Mr. Clemenzi seconded and the motion carried unanimously.

Capital Management Committee (CMC) – 1 year reappointment with the new charge

Mr. Wilson moved to approve the appointments to the CMC for a term of one year through June 30, 2012: Molly Martins, Hilliard Ebling; Bill Tyack, Jeff Chelgren, Sue Petrolia, and John Richardson. Mr. Clemenzi seconded and the motion carried unanimously.

Government Study Committee - to make any recommendations to change the Bylaw

Mr. Wilson moved to approve the appointments to the GSC for a term of one year through June 30, 2012: Paul Weaver, Judy LeBlanc, Marty Pomeroy, Ken Whitaker, and Eric Lustig. Mr. Clemenzi seconded and the motion carried unanimously.

REPORTS

Mr. Chelgren reported that the CMC was tasked with a Recreation Master Plan. An Request For Proposal will be issued next week; Hamilton is the lead community.

It is the 10th Anniversary of the Library being celebrated on November 6, 2011.

The Pleasant Pond Beach program has been closed. Fifty parking stickers were issued, this is down from 75 last year.

Mr. Wilson inquired about the Operational Audit Committee having a final report to the BOS, noting according to the minutes, it was the committee's goal to have a report by October 1. Ms. Martins responded the Audit Committee has not received a report from the School Committee.

The BOS talked about their meeting schedule leading up to the STM.

MINUTES

Mr. Wilson moved to accept the BOS open meeting minutes of **September 20, 2011** as written. Mr. Clemenzi seconded and the motion carried unanimously.

Mr. Wilson moved to accept the BOS **Executive Session** minutes of **September 20, 2011** as amended. Mr. Clemenzi seconded and the motion carried unanimously.

EXECUTIVE SESSION

Mr. Wilson made a motion at 8:48 pm that the BOS enter into ES according to MGL Chapter 39, section 23A and 23B (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the governmental body, to conduct strategy sessions in preparation for negotiations with nonunion personnel, to conduct collective bargaining sessions or contract negotiations with nonunion personnel and (6) To consider the purchase, exchange, lease or value of real property, if such discussions may have a detrimental effect on the negotiating position of the governmental body and a person, firm or corporation and that the BOS return to open session for the sole purpose of adjourning. Mr. Clemenzi n seconded and the motion carried unanimously by roll call vote.

Respectfully submitted by
Catherine Tinsley