

APPROXIMATE  
BOARD OF SELECTMEN  
AT THEIR MEETING OF

8-16-11

WENHAM BOARD OF SELECTMEN  
Meeting of Tuesday, August 2, 2011 ~ 7 pm  
Wenham Town Hall, 138 Main Street

With a quorum present, Ms. Martins called the meeting to order at 7:00 pm.

Selectmen Present: Molly Martins, Chair; John Clemenzi, Vice Chair; Patrick Wilson, Secretary

Also Present: Jeff Chelgren, Town Administrator; Catherine Tinsley, Minutes Secretary

Abbreviations used:

BOS Board of Selectmen

Public Information

Agenda

**WELCOME AND OVERVIEW OF AGENDA  
STATEMENTS OR QUESTIONS BY PUBLIC**

Jack Hauck, Old Country Road updated the BOS regarding the Adeline P. Cole monument saying the Adeline Cole Ad Hoc Memorial Committee is ready to put their plan in action. A plaque honoring Wenham resident Adeline Cole is finished; a photocopy was provided to the Selectmen. The Committee has accepted the donation of a beautiful rock to be used for the memorial, which will be located on the lawn of the Wenham Tea House. The dedication is planned for August 27, 2011 at 10:30 am during Wenham Day.

The Committee has put together a booklet about the life of Adeline P. Cole, which will be made available for purchase. The Wenham Village Improvement Society has offered to maintain the monument in perpetuity.

**ANNOUNCEMENTS**

**Wenham Day-** August 27<sup>th</sup>

Mr. Chelgren announced Wenham Day is Saturday August 27, 2011 explaining this is a community event, including a craft fair and a fund-raiser for the Fire Department that puts on a great barbeque. The stores, shops, Museum and town buildings will be open. The police and fire department's demonstrations and activities will be held in the center of town.

Trudy Reid, Town Clerk asked that those appointed for FY12 be reminded they must be sworn in to office.

**Kite Day - August 13<sup>th</sup>**

Kite day is Saturday, August 13<sup>th</sup> on Birch Field at the East side of the Beverly Airport just over the Wenham line in Beverly.

**PRESENTATIONS BY GUESTS OR STAFF**

**OLD BUSINESS**

Operational Audit

Update

Letter Issued by Operations Audit Committee

Ms. Martins gave a brief update of the Operations Audit Committee saying that when the Committee last met on May 25, 2011, they approved a letter to the School Committee requesting their response and plan regarding the Audit information; that letter was sent July 14, 2011. A response was received today. Both letters will be posted on the town's web site.

## **NEW BUSINESS**

### **Monthly, Joint Selectmen Meeting – Discussion**

Ms. Martins asked for comments from the Selectmen regarding a regular scheduled joint meeting with Hamilton to talk about collaborations, sharing resources, being more efficient, etc.

Mr. Clemenzi acknowledged a need to better communicate and supported considering a routine schedule of meeting, but as needed.

Mr. Wilson supported regularly scheduling meetings', citing approximately 80% of the town's budget is toward shared services. He added that a scheduled meeting could be canceled if deemed not necessary.

Mr. Chelgren informed the Selectmen the Library's first floor meeting room is available on the second and fourth Tuesdays of the month and can be reserved.

This idea will be brought to the School Committee and the Hamilton Selectmen.

It was noted that the audio in the meeting room is not good; this will be assessed for improvements.

### **Neurofibromatosis, North East – Benefit Bike Ride, September 10th**

Mr. Clemenzi acknowledged and read a letter from Coast to Cure requesting to pass through Wenham for the benefit bike ride September 16, 2011. It is anticipated there will be 100 riders.

It was confirmed that previous rides were uneventful and the police have signed off on the request.

Mr. Clemenzi made a motion to accept and allow the Coast to Cure to pass through Wenham September 10, 2011. Mr. Wilson seconded and the motion carried by unanimous vote.

## **REPORTS**

### **Town Administrator**

Mr. Chelgren reviewed the BOS previously accepted the donation of a memorial bench at Pleasant Pond; the dedication is Friday, August 12, 2011 at 11 am.

Mr. Chelgren asked the Selectmen to consider future goals for Wenham, to be addressed in the next few months and that this list is prioritized for the administration.

Mr. Wilson said the open space program needs to be updated, including the GIS maps and a public survey of citizens regarding open space.

Mr. Chelgren suggested the survey is done through the Town's web site as well as making hard copies available and that the CTY notification system is used to make residents aware of the survey and the importance of completing it.

Mr. Wilson also asked the Selectmen to look carefully at pieces of property in town that may be at risk for sale/development and that an ad hoc committee puts in place a strategy to contact the property owners.

He asked that instead of talking about new ideas, the issues previously identified be revisited.

The BOS will schedule a workshop in August to talk about the goals.

Mr. Wilson asked that the Town Advisory Committee be utilized going forward.

The Advisory committee will be on the agenda for ES at the August 16<sup>th</sup> meeting.

**MINUTES – June 10, 21 & 29; July 12**

Mr. Wilson made a motion to accept the June 10, 2011 retreat minutes as written. Mr. Clemenzi seconded and the motion carried by unanimous vote.

Mr. Wilson made a motion to accept the June 21, 2011 minutes as written. Mr. Clemenzi seconded and the motion carried by unanimous vote.

Ms. Martins made a motion to accept the June 29, 2011 joint meeting minutes as written. Mr. Clemenzi seconded and the motion carried by majority vote with Mr. Wilson abstaining, citing his absence from the meeting.

Mr. Wilson made a motion to accept the July 12, 2011 joint minutes and the Wenham Board of Selectmen minutes as written. Mr. Clemenzi seconded and the motion carried by unanimous vote.

The BOS are scheduled to meet August 16<sup>th</sup> and 30<sup>th</sup>, with a possible joint meeting at the library, August 23, 2011 pending confirmation with Hamilton.

Mr. Wilson made a motion to adjourn at 7:50 and it was unanimous to do so.

**Respectfully submitted by**

Catherine Tinsley