

Wenham Affordable Housing Trust
Minutes

17 August 2016

Present: Josh Anderson (Chairman), Jamie White, Michelle Bailey, Catherine Harrison
Rick Woodland

The Meeting was called to order at 7:08 PM.

(1) Past Minutes

Chairman Anderson noted that the following meeting minutes were missing from Town Hall records and asked that they be resubmitted: 12.16.15 (JW), 5.25.16 (RW), 6.15.16 (MB).

OLD BUSINESS

(2) Trust Fund Balances: Chairman Anderson reported that there had been no activity on Trust Fund balances since the previous meeting.

(3) Current Inventory: The updated annual report has been released from DHCD indicating Wenham has 122 affordable qualifying units which puts the town's affordable inventory at 8.69% of the total housing stock. Catherine Harrison will query whether those properties listed as "Confidential" need to remain so for the purposes of this committee.

(4) Friend Court: Chairman Anderson presented the accounts and noted that he will put in a request for a distribution at the next meeting.

(5) RFP: Rick Woodland presented the responses to the RFP sent out to conduct a study to assess the town's housing needs. Only one firm, Karen Sunnerborg Consulting, responded out of the four that received the request. Town guidelines require firms to agree and sign the contract approved by town counsel.

A motion was made by Jamie White, and seconded by Michelle Bailey, that the Trust accept the proposal made by Karen Sunnerborg Consulting, contingent on their acceptance of town's contract to be executed by the appropriate town official. The motion was unanimously approved. Rick Woodland to coordinate.

(6) Updates on Other Projects: Chairman Anderson reported that there were no new updates on the following projects: Boulder Lane, Maple Woods, Spring Hill, Lakeview.

(7) New Trustees: Interest in joining the Trust has been expressed by three candidate: Joseph Hosler, Judy Bubriski, and Dana Begin. The Trust has been asked to make recommendations to the Board of Selectmen on appointments. Joe Hosler has already met with the Trustees, and it was decided to ask the other two

candidates to attend our next meeting in order to make a fair and informed assessment. Chairman Anderson will extend the invitations.

NEW BUSINESS

(8) Identifying Potential Properties: General discussion on the most efficient way in which the Trust may meet its objectives of developing affordable housing in Wenham. To expand the scope of opportunities, Michelle Bailey agreed to contact Habitat for Humanity to ascertain any interest on their part in working with the Trust while Chairman Anderson agreed to reach out to the Wenham Housing Authority again to determine any interest in working together.

(9) MHP Training: It was noted that the next MHP training seminar is scheduled for 9.21.16 in Taunton.

NEXT MEETING

It was agreed that the next WAHT meeting would be scheduled for 21 September, 2016.

Motion made, seconded and unanimously approved to adjourn at 8:55 PM.

Respectfully submitted

Jamie White