

APPROVED 1.29.15

TOWN OF WENHAM

Community Preservation Committee
Meeting of Thursday, January 15, 2015
Town Hall, 138 Main Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, §§ 18-25, written notice posted by the Town Clerk delivered to all Committee members, a meeting of the Community Preservation Committee (CPC) was held on JANUARY 15, 2015 at 7 PM in the Selectmen's Meeting Room

With a quorum present, Chair of the Committee Ms. Davis called the meeting to order at 7:03 PM
Committee Present: At-Large Members Harriet Davis, Chair; Patrick Waddell, Clerk; Tom Starr; Kennon Anderson
Town Representatives Arthur Burt, Wenham Housing Authority; Dennis Curran, Joint Recreation Department; Leo Maestranzi, Conservation Commission; Virginia Rogers, Planning Board; Barbara Locke, Historic District Commission

Public Information:

In the absence of the Minutes Secretary, Ms. Davis announced the meeting was being audio recorded.

Agenda

Applications received for Community Preservation Act (CPA) Funds

1. Town Hall
2. Town Clerk
3. Historical District Commission
4. Wenham Museum (2)
5. Housing Authority (Enon Village)
6. Veteran's Memorial
7. Affordable Housing Trust
8. Hamilton Wenham Community House
9. Wenham Hamilton Pool (2)
10. First Church of Wenham (late submittal)

1. Minutes – November 3, 2014

The minutes were held for distribution by the clerk and deferred to the next meeting. No action was taken.

2. Overview of applications received by the deadline of Friday, January 9, 2015

The CPC was provided a copy of each application in their packet; eleven applications were received for consideration of CPA funding for a total of \$1,179,854.00. It was noted that:

- No application for CPA funds were submitted for open space and the Committee briefly discussed the need to bring public awareness to the availability of CPA funds for open space.
- A number of the applicants have previously applied for and / or received CPA funds
- The balance of the CPA account is currently \$2.4 million of which \$1.3 million is undesignated
- Fiscal year 2015 funds have not been received yet.

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The Committee gave a general overview of the applications and determined that the applications appear to fit the requirements for CPA funding. Because not all the members have been through this process, there was a question and answer session regarding the CPC's responsibilities and guidelines. A couple of the committee members offered to gather additional information /guidelines to approve or reject an application as outlined by the Secretary of Interior for the next meeting.

3. Scheduling presentations by applicants
4. Open discussion of priorities and allocations of funds

Agenda items 3 & 4 were a combined discussion.

It was agreed to review the applications by category and prioritized the order of presentations over three meetings to give each applicant time to present. Those applicants that were presumed to have brief presentations were scheduled first.

1. January 29 - Town Hall, Town Clerk, HDC, Wenham Museum
2. February 5 - Housing Authority, Veterans Memorial; Affordable Housing Trust
3. February 11 – Community House, pool (2 applications),
4. February 25 – meeting used for additional discussion or make up day if needed, i.e. snow day

Ms. Davis observed that the location of CPC meetings would be determined by what meeting space was available noting that there are a lot of other town board/ committees meeting.

5. New Business if any

Mr. Waddell spoke to the late application submittal from the First Church Wenham, taking responsibility, admittedly having told the applicants that the deadline was January 15, 2015, not January 9, 2015.

It was noted that in previous years, the CPC addressed the issue of late applications and it was decided to not accept any late applications with no exceptions. The majority of current CPC members agreed with this precedence, noting that January 9, 2015 deadline was posted and announced many times.

It was noted that anyone or group can put in an application for CPA funds at anytime, but consideration and approval of distribution of funds can only be voted at a Town meeting. It was noted that there may be a special fall town meeting. The application was filed for consideration in the next round, pending the applicant's confirmation.

Adjournment

The Committee unanimously adjourned at 8:06 PM

Respectfully submitted by

Catherine Tinsley
1.17.15