

TOWN OF WENHAM

Community Preservation Committee
Meeting Minutes of November 2, 2015
Wenham Town Hall, 138 Main Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, §§ 18-25, written notice posted by the Town Clerk delivered to all Committee members, a meeting of the Community Preservation Committee (CPC) was held in the Selectmen's Meeting Room on Monday, November 2, 2015 at 7 PM

With a quorum present, Ms. Davis called the meeting to order at 7 PM

Committee Present: At-Large Members Harriet Davis, Chair; Kennon Anderson; Patrick Waddell, Clerk; Town Representatives; Arthur Burt, Wenham Housing Authority; Denis Curran, Joint Recreation Board; Barbara Locke, Historic District Commission; Leo Maestranzi, Vice Chair, Conservation Commission; Virginia Rogers, Planning Board
Not Present: Tom Starr

Public Information:

Agenda

Updates

Minutes – October 5, 2015; April 11, 2015

Mr. Maestranzi moved to approve the October 5, 2015 & April 11, 2015 minutes and it was unanimous to do so.

Discuss reports for FY '16 Recipients

Ms. Davis provided the Committee with printed copies of the emails submitted by the FY16 recipients of CPA funding. Each recipient/group was asked to provide the CPC with an update of the project(s) funded with CPA grant(s).

1. Wenham Museum- Update from Kristin Noon, Executive Director, dated November 2, 2015

Regarding the historic restoration of the Clafin-Gerrish-Richard House, the committee recognized the delay in the management of the grants and disbursement of grant funds, when it was thought the Museum was required to follow state procurement laws. It has since been determined that the only aspect of the museum's grant that must adhere to procurement laws is the hiring of a contract-based archivist for the Conant Photography Collection project.

Ms. Noon explained in her update that it is still the Museum's intention to complete the projects before the close of the fiscal year on June 30, 2016. It was the consensus of the CPC for Ms. Noon to update the Committee on the project in January.

2. War Memorial – Update from Chairman Bruce Blanchard dated October 20, 2015

Bids for the walkway and granite curbing were open on October 14, 2015. The bids came in higher than expected and fund raising was done to make up the difference and the project will be go forward, weather pending this fall. Arthur Burt will follow up with the WMC regarding the progress.

3. Pool – Update from Sean Timmons, Recreation Director, dated October 13, 2015

Mr. Timmons reported that no CPA funding has been expended to date.

Mr. Curran noted that the sub bids were open last week and were within a "reasonable budget."

The General Contractor bids are due Thursday and construction is to start immediately.

The Town of Hamilton has a warrant article on their special town meeting warrant (11/7/15) to approve a revolving funds for the pool budget.

It was the consensus of the Committee that Mr. Timmons give an update in January.

4. Town Hall Debt- Update from Angel Will, Finance Director dated October 13, 2015

Ms. Will stated that the town has spent \$135,058.93 of the \$150,722 approved by Town Meeting to pay the debt service on the historical renovation of the Town Hall; the balance will be spent then the next interest payment is due in February. This debt amount declines annually.

Approved 1.28.16

5. Town Clerk – Update from Dianne Bucco dated October 19, 2015

The Town Clerk informed the Committee that important restoration would be completed by years end and she would not be asking for additional funding this year.

6. Community House - Update from Melissa Elmer dated October 27, 2015

The CPA funded work at the Community House is 60% completed. Exterior painting will complete the project in the Spring of 2016.

It was the consensus of the Committee that Ms. Elmer update the Committee and review the project in detail, in particular, what portions of the overall project were paid for with (Wenham) CPA funds.

7. Historic District Commission (HDC) – Update from James Howard, Chair dated October 20, 2015

Mr. Howard reported that the HDC will be applying for a grant from the Massachusetts Historical Commission for the other 50 percent of the cost of the survey project; this grant is pending with the state.

Discuss goals for FY '17 Recommendations

The Committee discussed possible projects in town for CPA grants. Those noted included:

- The Patton Park - Tennis courts
- Wenham Cemetery – Continued restoration of historical stones
- Enon One- Housing design and building
- Town Hall Debt – Historic renovation
- First Church – Steeple/ Town Clock
- Harborlight – It was noted that the town's decision to issue a comprehensive permit is being appealed by ten taxpayers.

Mr. Maestranzi led a discussion regarding potential properties for open space.

It was noted that land sales would require the CPC to act expeditiously to call a town meeting to vote on CPA funding.

Review website information

The application for a CPA grant is on the Town's web site. The deadline for FY 17 applications is January 8, 2016; this has been updated on the web site.

Next meeting date

The Committee scheduled a tentative meeting on January 13, 2015.

New business, if any

There was not new business to come before the Committee.

Adjournment

The CPC unanimously adjourned at 8:15 PM

Respectfully submitted by

Catherine Tinsley

11.5.15