

Minutes for
WATT Approved

Meeting Minutes
Town of Wenham
Affordable Housing Trust
Oct. 2nd, 2013

Attendees: J. Anderson, Chairman, J. Ward, P. Wilson, L. Schwartz
Guest Attendee: A. DeFranza, Harborlight Community Properties

Meeting called to order: 7:30

Attendees visited 11 Friend Court to assess scope of necessary property improvements, prior to Harborlight leasing the unit to a qualified affordable tenant.

Attendees returned to Town Hall at 8:07, and deliberated on scope of a \$37k work order, proposed by Andrew DeFranza, as necessary repairs to the unit, prior to occupancy.

Members voted unanimously to revise and approve a \$25k work order, with \$2k contingency, to complete de-leading, bring electrical to code, repair kitchen, and bathroom and fix ceiling. Painting estimate will be covered by volunteers, and was excluded from the work order. It was also noted that up to \$18k of the work order will be covered by the receipt of HOME funds, from the Commonwealth.

Meeting went into executive session 8:35, and left executive session 8:45. The meeting was then adjourned.